



College Annual Action Plan 2006-2007

EXECUTIVE SUMMARY

Board of Governors (June 16th, 2006)



June 2006
Champlain Regional College

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Area 1 - Clarifying Institutional Mission

Subarea 1 - Revising the mission of the College

Goal 2. Foster a sense of understanding and ownership of the mission among all College community members.

Timeline 7-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 1. Target Population: Session d'accueil (081.01) students

Obstacle 1. Students have insufficient or inappropriate learning strategies and habits for meeting the demands of college level academic study

Goal 1. Assist students in developing a sufficient repertoire of learning strategies and habits appropriate for success in college-level.

Timeline 21-Aug-2006 TO 18-May-2007

Obstacle 2. A lack of clear academic and career goals makes it difficult for 081.01 students to choose an appropriate program of study

Goal 1. Provide students with the necessary academic and career planning support to (1) establish clear long-term academic and career goals and (2) select the most appropriate academic program for helping them achieve those goals.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 2. Target Population: Business (AMT) students

Obstacle 1. Students don't see the DEC as having any significant value in terms of later job opportunities because they are able to obtain good jobs after only 4 semesters of business training

Goal 1. Encourage students to complete their DEC program in Business.

Timeline 21-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 3. Target Population: Computer Information Systems students

Obstacle 1. Students are inadequately prepared to meet current course demands in 420-101-LE (Structured Programming) and 420-201-LE (Problem Solving and Program Design).

Goal 1. Assist students in successfully meeting the demands of 420-101-LE (Structured Programming) and 420-201-LE (Problem Solving and Program Design).

Timeline 14-Aug-2006 TO 29-Jun-2007

Goal 3. Revise pedagogical methods as needed in 420-101-LE (Structured Programming) and 420-201-LE (Problem Solving and Program Design) to ensure their appropriateness for achieving course objectives in light of student characteristics.

Timeline 5-Feb-2007 TO 29-Jun-2007

Problem 4. Target Population: Computer Information Systems students

Obstacle 1. Regular course software licenses do not allow students to install copies on their home computers

Goal 1. Ensure that CIS students have legal access to course software on their home computers.

Timeline 21-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 5. Target Population: Students in Technical Programs

Obstacle 1. Students lack interest in the General Education courses because they don't see them as having any relevance

Goal 1. Make General Education courses more relevant for students in technical programs.

Timeline 21-Aug-2006 TO 29-Jun-2007

Goal 2. Make students more aware of the relevance of general education courses to the technical programs.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 6. Target Population: Science students

Obstacle 1. Students are inadequately prepared to meet current course demands in Math, Physics and Chemistry.

Goal 1. Assist students in meeting the demands of Math, Physics and Chemistry courses.

Timeline 14-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 7. Target Population: Social Science students

Obstacle 1. Inequalities in grading practices in 360-300-RE (Quantitative Methods) and 383-920-LE (Macroeconomics)

Goal 1. Devise and implement consistent and equivalent evaluation methods across different sections of 360-300-RE (Quantitative Methods) and 383-920-LE (Macroeconomics).

Timeline 17-Aug-2006 TO 18-May-2007

Obstacle 2. Students are inadequately prepared to meet current course demands in 360-300-RE (Quantitative Methods) and 383-920-LE (Macroeconomics)

Goal 1. Assist students in successfully meeting the demands of 360-300-RE (Quantitative Methods) and 383-920-LE (Macroeconomics).

Timeline 21-Aug-2006 TO 18-May-2007

Goal 3. Revise pedagogical methods as needed in 360-300-RE (Quantitative Methods) and 383-920-LE (Macroeconomics) to ensure their appropriateness for achieving course objectives in light of student characteristics.

Timeline 21-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 8. Target Population: Social Science (Commerce) students

Obstacle 1. The current demands of 201-103-LE (Differential Calculus) may exceed the level of preparation provided by Math 536 in high school.

Goal 1. Provide teachers of 201-103-LE (Differential Calculus) with a better understanding of the high school math curriculum. **Timeline** 21-Aug-2006 TO 29-Jun-2007

Goal 2. Assist students in successfully meeting the demands of 201-103-LE (Differential Calculus). **Timeline** 21-Aug-2006 TO 18-May-2007

Goal 4. Revise, as appropriate, the pedagogical methods used in 201-103-LE (Differential Calculus) to better match the realities of entering students' preparation and the objectives of the Commerce program. **Timeline** 5-Feb-2007 TO 29-Jun-2007

Problem 9. Target Population: Fine Arts students

Obstacle 1. Students lack interest in the general education courses because they don't see them as having any relevance

Goal 1. Make students aware of the relevance of General Education courses to the Fine Arts program. **Timeline** 21-Aug-2006 TO 18-May-2007

Goal 2. Develop and maintain student interest in General Education courses at a level such that courses are completed in a timely fashion. **Timeline** 21-Aug-2006 TO 29-Jun-2007

Obstacle 2. Students don't see the DEC as having any significant value in terms of later academic/job opportunities

Goal 1. Make Fine Arts students aware of the ways in which the DEC can facilitate subsequent academic and employment opportunities. **Timeline** 21-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 10. Target Population: Bylaw 8 students

Obstacle 1. Bylaw 8 students need additional supervision and support in order to achieve minimum academic performance levels necessary for remaining in the college

Goal 1. Provide readmitted Bylaw 8 students with appropriate additional supervision and support to increase the likelihood of improved academic performance.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 12. Target Population: Francophone students

Obstacle 1. Students don't have sufficient English Language skills to meet the demands of some of the introductory core courses in the current Social Science profile/curricula/course sequences

Goal 1. Students will improve their English Language skills to a level necessary for passing introductory core courses.

Timeline 21-Aug-2006 TO 18-May-2007

Goal 2. Assist entering students in selecting courses and course loads appropriate to their level of language proficiency.

Timeline 21-Aug-2006 TO 18-May-2007

Goal 3. Modify, as appropriate, the curriculum of introductory core courses to better accommodate the language proficiency of entering students.

Timeline 21-Aug-2006 TO 29-Jun-2007

Goal 4. Modify, as appropriate, the pedagogical methods used in introductory core courses to better accommodate the language proficiency of entering students.

Timeline 21-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 13. Target Population: Student athletes

Obstacle 1. Student athletes place insufficient emphasis on academics and academic performance

Goal 1. Student athletes will place increased emphasis on academics and academic performance.

Timeline 21-Aug-2006 TO 18-May-2007

Goal 2. Reward or acknowledge strong academic performance by student athletes in a significant and public fashion.

Timeline 21-Aug-2006 TO 18-May-2007

Obstacle 2. Some student athletes lack appropriate learning strategies and habits

Goal 1. Assist academically weak student athletes in developing and using appropriate learning strategies and habits in their courses.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 14. Target Population: Students in residence, students with part-time jobs of 15 hours or more, and out-of-province students

Obstacle 1. Lack of information on the particular challenges faced by students in residence and the kinds of assistance needed to facilitate their success

Goal 1. Determine the particular challenges faced by students living in residence

Timeline 21-Aug-2006 TO 18-May-2007

Goal 2. Determine the kinds of assistance needed by students in residence to deal with their particular challenges

Timeline 21-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 15. Target Population: Graduating students

Obstacle 1. We need to explicitly value and recognize the accomplishments of students in completing their DEC's.

Goal 1. Value and recognize, in a significant and public fashion, the academic accomplishments of graduating students in completing their DEC's.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 17. Target Population: All students

Obstacle 1. Possible inconsistencies or inadequacies in the delivery of career counselling services, academic advising and new student orientation

Goal 1. Provide a centralized location for career counselling services and materials.

Timeline 21-Aug-2006 TO 18-May-2007

Goal 3. Revise, as feasible, the kinds and delivery methods of career counselling based upon the results of a needs assessment and service evaluation.

Timeline 21-Aug-2006 TO 29-Jun-2007

Goal 4. Revise, as feasible, the kinds and delivery methods of academic advising based upon the results of a needs assessment and service evaluation.

Timeline 21-Aug-2006 TO 29-Jun-2007

Goal 5. Revise, as feasible, the kinds and delivery methods of new student orientation based upon the results of a needs assessment and service evaluation.

Timeline 21-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 18. Target Population: All students

Obstacle 1. Timely access to effective psychological services

Goal 1. Ensuring that students have timely access to effective services from a professional psychologist.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 19. Target Population: All students

Obstacle 1. Although students are aware of the existence of particular services and sources of assistance, they don't make use of those services

Goal 1. Aid students in discovering how Learning Centre resources can assist them with their specific concerns.

Timeline 21-Aug-2006 TO 18-May-2007

Obstacle 2. Possible inadequacies in the nature of the Reading/ Writing Workshop services

Goal 2. Revise the kinds and delivery methods of the Reading and Writing Workshop based upon the results of a needs assessment and service evaluation.

Timeline 21-Aug-2006 TO 18-May-2007

Obstacle 3. Possible inadequacies in the nature of the services provided by the Study Skills Lab

Goal 2. Revise the kinds and delivery methods of the Study Skills Lab based upon the results of a needs assessment and service evaluation.

Timeline 21-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 20. Target Population: All students

Obstacle 1. Providing students with co-curricular activities appropriate to their program of study.

Goal 1. Provide students with meaningful co-curricular activities appropriate to their program of study.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 21. Target Population: All students

Obstacle 1. Inconvenient or inadequate hours of the computer lab

Goal 1. Increase the hours during which the computer lab is available to students for completing academic assignments.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 22. Target Population: Faculty

Obstacle 1. Library acquisitions in the areas of student success, postsecondary teaching and learning are extremely limited

Goal 1. Ensure the continued growth of the Champlain Teaching Resource Centre.

Timeline 21-Aug-2006 TO 18-May-2007

Problem 23. Target Population: Faculty, staff and students

Obstacle 1. Inadequate communication of student success news and information to the college community.

Goal 1. Develop and implement effective methods for communicating news and information about student success initiatives to the college community.

Timeline 21-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 1 - Facilitating student success at Champlain - Lennoxville

Problem 24. Target Population: Business (AMT) Students

Obstacle 1. Students are inadequately prepared to meet current course demands in Accounting.

Goal 1. Assist AMT students in meeting the demands of Accounting courses.

Timeline 21-Aug-2006 TO 18-May-2007

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 1. Target Population: Accounting and Management (410.B0) students

Obstacle 2. Some students are unable to meet the current demands of the first-year Accounting courses.

Goal 1. Assist students in mastering the course material in the first-year Accounting courses.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 2. Target Population: Science students

Obstacle 1. Students have insufficient high school preparation to meet the demands of their BNX, NYA and NYB courses.

Goal 1. Provide appropriate assistance to students to meet the demands of mathematics, chemistry and physics BNX, NYA and NYB courses.

Timeline 14-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 3. Target Population: Science students

Obstacle 1. Lack of information about the result of the changes to enrolment requirements.

Goal 1. Determine the effectiveness of the BNX bridging courses in facilitating subsequent success in the Science program in order to compare it to the data already available on these courses before the change.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 4. Target Population: Science students

Obstacle 1. Difficulty in making the transition from high school to cegep as is revealed in mid-term grades.

Goal 1. Advising/counselling students for success.

Timeline 14-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 5. Target Population: Social Science students

Obstacle 1. For some students, their language skills are an impediment to meeting current course demands in 300-300 (Intro to Methodology), 330-910 (Intro to Western History), 383-920 (Intro to Macroeconomics), 350-102 (Intro to Psychology), 387-110 (Sociology - Soci

Goal 1. Assist students in developing their language skills to the level required to meet course demands in 300-300 (Intro to Methodology), 330-910 (Intro to Western History), 383-920 (Intro to Macroeconomics), 350-102 (Intro to Psychology), 387-110 (Sociology -

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 2. Students' learning skills and strategies are insufficient to meet the course demands of 300-300 (Intro to Methodology), 330-910 (Intro to Western History), 383-920 (Intro to Macroeconomics), 350-102 (Intro to Psychology

Goal 1. Assist students in improving their learning skills and strategies to the level required for meeting course demands in 300-300 (Intro to Methodology), 330-910 (Intro to Western History), 383-920 (Intro to Macroeconomics), and 350-102 (Intro to Psychology).

Timeline 14-Aug-2006 TO 18-May-2007

Goal 2. Identify the main areas of student weakness in learning skills and strategies as they pertain to 300-300 (Intro to Methodology), 330-910 (Intro to Western History), 383-920 (Intro to Macroeconomics), and 350-102 (Intro to Psychology).

Timeline 14-Aug-2006 TO 29-Jun-2007

Goal 3. Develop and implement appropriate measures to address identified areas of student weakness in learning skills and strategies as they pertain to 300-300 (Intro to Methodology), 330-910 (Intro to Western History), 383-920 (Intro to Macroeconomics), and 350-

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 5. Target Population: Social Science students

Obstacle 3. Students' math and computational skills may be insufficient to meet current course demands in 360-300 (Quantitative Methods).

Goal 1. Assist students in developing the math and computational skills needed to meet course demands in 360-300 (Quantitative Methods).

Timeline 14-Aug-2006 TO 18-May-2007

Goal 2. Identify the main areas of weakness in students' math and computational skills as they pertain to 360-300 (Quantitative Methods).

Timeline 14-Aug-2006 TO 29-Jun-2007

Goal 3. Develop and implement appropriate measures to address identified areas of student weakness in math and computational skills for 360-300 (Quantitative Methods).

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 6. Target Population: Social Science (Commerce) students

Obstacle 1. Students arrive from high school with insufficient math skills to deal with the course demands of 201-103-RE (Calculus I).

Goal 1. Assist students in developing their math skills to the level necessary for meeting the demands of 201-103-RE (Calculus I).

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 2. We lack a clear understanding of why students are failing 201-103-RE (Calculus I)

Goal 1. Determine the most common causes for students' difficulty with 201-103 RE (Calculus I).

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 7. Target Population: CALL (500.A1) students

Obstacle 1. Insufficient French language skills to meet current course demands in 602-103 (Culture française et littérature)

Goal 1. Assist students in developing their French language skills to the level required to meet the demands in 602-103 (Culture française et littérature).

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 2. Limitations of current program profiles (all profiles require 602-103 level of FSL)

Goal 1. Develop and implement new program profiles that better meet the needs of students entering with weaker French language skills.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 8. Target Population: Out-of-town students

Obstacle 1. Students' loss of social support networks is interfering with their academic performance.

Goal 1. Facilitate the social integration of out-of-town students and their development of social support networks.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 9. Target Population: Student athletes

Obstacle 1. Insufficient time-management skills to maintain an appropriate balance between students' academic responsibilities and their athletic activities.

Goal 1. Assist student athletes in developing effective time-management skills to appropriately balance their academic and athletic responsibilities.

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 10. Target Population: All students

Obstacle 1. Students enter college with insufficient English language skills to meet the demands of their courses.

Goal 1. Assist students in developing their English language skills to the level necessary for meeting the demands of their courses.

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 2. Predominantly French-speaking environment of most St Lawrence students

Goal 1. Provide an out-of-class environment at St. Lawrence that encourages the use of English.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 11. Target Population: All students

Obstacle 1. Timely access to effective psychological services

Goal 1. Ensure that students have timely access to effective services from a professional psychologist or counsellor.

Timeline 14-Aug-2006 TO 29-Dec-2006

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 12. Target Population: All students

Obstacle 1. Possible inadequacies in the availability of career counselling services.

Goal 1. Provide effective career counselling services for students.

Timeline 21-Aug-2006 TO 29-Jun-2007

Goal 4. Make computer-assisted career counselling available to students

Timeline 21-Aug-2006 TO 18-May-2007

Obstacle 2. Possible inadequacies in the availability of academic advising services.

Goal 1. Provide effective academic advising services to students.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 13. Target Population: All students

Obstacle 1. Computer technical support may not be accessible to students when they need it.

Goal 1. Expand the accessibility of computer technical support to students.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 15. Target Population: All students

Obstacle 1. Insufficient availability of Spanish and German language lab monitors to provide students with additional lab time beyond scheduled classes.

Goal 1. Provide students taking Spanish or German courses with increased access to a properly staffed language lab.

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 2 - Facilitating student success at Champlain - St. Lawrence

Problem 16. Target Population: All students

Obstacle 1. Providing students with co-curricular activities appropriate to their program of study.

Goal 1. Provide students with meaningful co-curricular activities appropriate to their program of study.

Timeline 14-Aug-2006 TO 18-May-2007

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 1. Target Population: Introduction to College Studies (ICS) students

Obstacle 1. Poor self-image

Goal 1. Assist students in developing a more positive self-image.

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 3. Lack of clear and appropriate educational and career goals and/or plans for achieving those goals

Goal 1. Assist students in developing clear and realistic educational and career goals.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 2. Target Population: Business Administration students

Obstacle 1. Access to relevant certifications in the field of sport management.

Goal 1. Ensuring that all 410 students have access to relevant certifications for their industry.

Timeline 14-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 3. Target Population: Students in Technical programs

Obstacle 1. Students don't perceive that their programs make an effort to welcome, integrate and support them.

Goal 1. Students will feel welcomed, integrated and supported by their programs.

Timeline 4-Jul-2006 TO 29-Jun-2007

Obstacle 2. Lack of a common block in the academic schedule

Goal 1. Modify course scheduling procedures, as feasible, to create a common block of free time for students in technical programs.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 4. Target Population: Students in Technical programs

Obstacle 1. The programs do not deliver on the expectations they create for students, particularly in the 1st semester

Goal 2. Revise the curriculum in technical programs, particularly in the 1st semester to make it (a) more responsive to learner needs and (b) more coherent with the realities of the labour market.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 5. Target Population: Students in Technical programs

Obstacle 1. Some teachers lack the opportunity to upgrade their skills because funds for training and self-learn materials are not available.

Goal 1. Enable and encourage teachers to master new material that is more likely to stimulate student interest in the curriculum.

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 6. Target Population: Science students

Obstacle 1. Students' level of preparation in high school science and math is insufficient to meet the demands of 1st- and 2nd-semester science and math courses as currently taught.

Goal 1. Assist students in mastering the material of 1st- and 2nd-semester math and science courses.

Timeline 4-Jul-2006 TO 18-May-2007

Obstacle 2. Many teachers have unrealistic expectations about the level of preparation for science and math that students should be obtaining in high school

Goal 1. Ensure that math and science teachers have a clear understanding of the realities of the high school math and science curriculum

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 7. Target Population: Science students

Obstacle 1. Some faculty do not use common assessment criteria in multiple-sectioned courses

Goal 1. Common assessment strategies in multiple sections of the same course.

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 8. Target Population: Science students

Obstacle 1. Some students have inadequate or inappropriate learning strategies and habits for success in science

Goal 1. Assist students in developing or enhancing the learning strategies and habits identified in the research literature as being associated with success in science.

Timeline 14-Aug-2006 TO 29-Jun-2007

Obstacle 2. Some students in need of assistance don't ask for help until it is too late

Goal 1. Develop a student culture where help-seeking is an accepted and valued behaviour.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 10. Target Population: Social Science (Choice) students

Obstacle 1. Lack of clear educational and career goals

Goal 1. Assist students in understanding the relevance of the Choice program option to subsequent education and or employment.

Timeline 14-Aug-2006 TO 26-May-2006

Problem 11. Target Population: Social Science (Commerce) students

Obstacle 1. Students' level of preparation in high school math is insufficient to meet the demands of 1st- and 2nd-semester math courses as currently taught

Goal 1. Assist students in mastering the material of 1st- and 2nd-semester Calculus courses (201-103-RE and 201-203-RE).

Timeline 4-Jul-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 12. Target Population: Bylaw 8 students

Obstacle 1. Lack of clear educational and career goals

Goal 1. Assist students in developing clear and realistic educational and career goals.

Timeline 14-Aug-2006 TO 18-May-2007

Goal 2. Assist students in developing effective plans for accomplishing their educational and career goals.

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 2. Insufficient or inappropriate learning strategies and habits to meet the demands of college

Goal 1. Assist students in developing and using a repertoire of academic skills, strategies and habits appropriate for the college environment.

Timeline 14-Aug-2006 TO 18-May-2007

Obstacle 3. Interference from part-time jobs and other external commitments

Goal 1. Assist students in selecting appropriate course loads given their external commitments.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 14. Target Population: All students

Obstacle 1. Timely access to effective academic advising services.

Goal 1. Ensuring that students have timely access to effective services from an academic advisor.

Timeline 4-Jul-2006 TO 29-Jun-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 15. Target Population: All students

Obstacle 1. Timely access to effective counselling services

Goal 1. Ensuring that students have timely access to effective services from a counsellor.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 16. Target Population: All students

Obstacle 1. Access to tutors

Goal 1. Ensuring that students have timely access to tutoring.

Timeline 14-Aug-2006 TO 18-May-2007

Problem 17. Target Population: All students

Obstacle 1. Students often do not realize that they have plagiarized.

Goal 1. Ensuring that students have the tools that will ensure that they do not plagiarize.

Timeline 14-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 3 - Facilitating student success at Champlain - St. Lambert

Problem 19. Target Population: Introduction to College Studies (ICS) students

Obstacle 1. The expertise in what works to motivate ICS students may not be internal to the college.

Goal 1. To provide ICS students with exposure to subject experts in the field of success. The advantage in this approach is that guest lecturers bring special commitment and expertise in the field of student success and often hold more "weight" with the students

Timeline 14-Aug-2006 TO 18-May-2007

Problem 20. Target Population: All faculty

Obstacle 1. Faculty are not always aware of the coherency and relevancy of the curriculum, nor of the fairness of the evaluation

Goal 1. To provide an environment where faculty can get support in the process of establishing educational goals for their students; designing curriculum and externships relevant to the programs in which they are teaching; participate in professional development

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 21. Target Population: All students (particularly those who are academically strong)

Obstacle 1. Students cannot participate in activities such as competitions and fairs without financial backing from the college

Goal 1. To provide students with an opportunity to practice leadership skills, share knowledge, and remain focused on educational goals by allowing them to participate in academic gatherings at a provincial and national level.

Timeline 14-Aug-2006 TO 18-May-2007

Area 2 - Facilitating and Enhancing Student Success

Subarea 4 - College-wide measures to facilitate and enhance student success

Problem 1. Target Population: College-wide

Obstacle 1. Need for effective ongoing coordination of the College's student success planning, evaluation and reporting activities.

Goal 1. Ensure that the student success planning, evaluation and reporting activities of the College are coordinated effectively.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 2. Target Population: College-wide

Obstacle 1. Lack of an effective means of communicating information about student success measures and resources to members of the College community.

Goal 1. Working with the campuses, develop and implement effective means of keeping members of the College community informed about student success measures and resources.

Timeline 14-Aug-2006 TO 29-Jun-2007

Problem 3. Target Population: Program and department coordinators

Obstacle 2. Program and department coordinators require training in how to use STAR and interpret the reports.

Goal 1. Ensure that program and department coordinators know how to use the STAR applications and interpret the reports.

Timeline 14-Aug-2006 TO 29-Jun-2007

NOTE: This is being addressed within the context of delivering STAR reports via CRC Web-based Services (see Area 6, Subarea 6, Goal 1)

Area 2 - Facilitating and Enhancing Student Success

Subarea 4 - College-wide measures to facilitate and enhance student success

Problem 5. Target Population: College-wide

Obstacle 1. Cost of operating and developing the PERFORMA Master Teacher Program

Goal 1. Promote and facilitate the continued development and availability of the PERFORMA Master Teacher Program.

Timeline 14-Aug-2006 TO 29-Jun-2007

Area 3 - Developing and Improving Academic Programs

Subarea 1 - Providing educational programs that respond to current and emergent community needs and interests

Goal 1. Ensure that existing programs in the Regular Day sector respond to the needs and interests of students, universities and employers in the communities we serve.

Timeline 3-Jan-2007 TO 30-Mar-2007

Goal 2. Ensure that existing programs in the Continuing Education sector respond to emerging needs and interests of students and employers in the communities we serve.

Timeline 14-Aug-2006 TO 30-Mar-2007

Goal 3. Develop, where feasible, new programs in the Regular Day sector that respond to emerging needs and interests of students, universities and employers in the communities we serve.

Timeline 14-Aug-2006 TO 29-Jun-2007

Goal 4. Develop, where feasible, new programs in the Continuing Education sector that respond to emerging needs and interests of students and employers in the communities we serve.

Timeline 5-Sep-2006 TO 25-May-2007

Area 3 - Developing and Improving Academic Programs

Subarea 2 - Ensuring program delivery that maximizes student learning

- Goal 5.** Working with faculty, design pedagogical development activities and resources that will provide faculty with the knowledge and skills to better match instructional and evaluation methods to learner characteristics and the learning objectives of courses/pr
- Timeline** 14-Aug-2006 TO 29-Jun-2007

Area 4 - Maintaining and Increasing Student Enrolment

Subarea 1 - Strengthening marketing and recruitment

- Goal 1.** Define and/or clarify target clientele for current programs.
- Timeline** 14-Aug-2006 TO 29-Sep-2006
- Goal 2.** Make target clientele audiences aware of our programs and the advantages of studying at Champlain.
- Timeline** 14-Aug-2006 TO 29-Jun-2007
- Goal 4.** Determine how particular features of each campus (e.g., buildings, extracurricular activities) are perceived by prospective students and how those perceptions influence subsequent decisions to apply and enrol.
- Timeline** 14-Aug-2006 TO 29-Jun-2007

Area 5 - Maintaining and Developing Human Resources

Subarea 1 - Recruiting and selecting the most appropriate candidates to fill anticipated vacancies

- Goal 1.** Determine the strategic human resource needs of the College based on projected retirements and departures.
- Timeline** 2-Oct-2006 TO 27-Apr-2007

Area 5 - Maintaining and Developing Human Resources

Subarea 3 - Evaluation of faculty to facilitate professional development and enhance program quality

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| Goal 1. With the involvement of faculty, design and implement an effective and efficient faculty evaluation process so as to facilitate professional development and enhance program quality. | Timeline 14-Aug-2006 TO 15-Jun-2007 |
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Area 6 - Operational Priorities for the Current Year

Subarea 1 - Transitions in College administration

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|---|---|
| Goal 1. Replace the Director of Student Services at Saint-Lambert. | Timeline 3-Jul-2006 TO 29-Jun-2007 |
| Goal 2. Ensure continuity in the delivery of payroll services at College Administration following retirement of key personnel. | Timeline 5-Sep-2006 TO 15-Dec-2006 |
| Goal 3. Ensure the smooth integration of the new Director of Studies. | Timeline 4-Jul-2006 TO 29-Jun-2007 |
| Goal 4. Provide for longterm administrative stability at Lennoxville. | Timeline 7-Aug-2006 TO 29-Jun-2007 |
| Goal 5. Resolve the current temporary administrative structure for Academic Services at Saint-Lambert. | Timeline 5-Feb-2007 TO 29-Jun-2007 |
| Goal 6. Restructuring of continuing education services in light of the projected low level of activity for the foreseeable future. | Timeline 1-Aug-2006 TO 21-Dec-2006 |

Area 6 - Operational Priorities for the Current Year

Subarea 2 - Development of information systems to meet the needs of the College

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| Goal 1. Adapt our systems to meet the new requirements of the MELS systems. | Timeline 3-Jul-2006 TO 29-Jun-2007 |
| Goal 2. Expand our Web-based services to students and employees. | Timeline 3-Jul-2006 TO 29-Jun-2007 |
| Goal 3. Expand our client/server applications. | Timeline 5-Sep-2006 TO 29-Jun-2007 |
| Goal 4. Upgrade our technology infrastructure. | Timeline 4-Jul-2006 TO 30-Mar-2007 |
| Goal 5. Meet the longterm information technology needs of St. Lawrence. | Timeline 31-Jul-2006 TO 29-Jun-2007 |
| Goal 6. Meet the longterm information technology needs of Lennoxville. | Timeline 31-Jul-2006 TO 29-Jun-2007 |

Subarea 3 - Strategic renovations and facilities development

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| Goal 1. Implement the first year of the Master Building Plan (PDI) at Saint-Lambert. | Timeline 3-Jul-2006 TO 2-Mar-2007 |
| Goal 2. Comply with MELS requirements for the SILC (Système d'information sur les locaux des CÉGEPS) project. | Timeline 5-Sep-2006 TO 29-Jun-2007 |
| Goal 3. Achieve energy-savings throughout the College. | Timeline 4-Jul-2006 TO 29-Jun-2007 |
| Goal 4. Ensure access to necessary services and physical space at Bishop's University for Lennoxville. | Timeline 4-Jul-2006 TO 20-Oct-2006 |
| Goal 5. Facilitate the optimal use of space and equipment in the CRC building at Lennoxville. | Timeline 14-Aug-2006 TO 29-Jun-2007 |
| Goal 6. Extend the use and capabilities of 'smart classrooms' at Lennoxville. | Timeline 14-Aug-2006 TO 29-Jun-2007 |

Area 6 - Operational Priorities for the Current Year

Subarea 4 - College bylaws and policies

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| Goal 1. | Develop new human resources bylaws and policies or revise existing ones, as required, or order to meet the changing needs of the College. | Timeline 14-Aug-2006 TO 29-Jun-2007 |
| Goal 2. | Evaluate the three current Policies on the Evaluation of Student Learning (PESLs) as required by the CÉEC. | Timeline 28-Aug-2006 TO 4-May-2007 |
| Goal 3. | Develop a College-wide Policy on the Evaluation of Student Learning. | Timeline 11-Sep-2006 TO 15-Jun-2007 |
| Goal 4. | Conclude local agreements in application of Bill 37 concerning collective agreements with faculty and professional staff at all locations. | Timeline 5-Sep-2006 TO 25-Oct-2006 |
| Goal 5. | Fulfill the new requirements for equal opportunity as per Law 143 on equal opportunity for employment. | Timeline 5-Sep-2006 TO 15-Dec-2006 |

Subarea 5 - Program development, evaluation and revision

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| Goal 1. | Implement the action plans produced by recent program evaluations at Saint-Lambert. | Timeline 15-Aug-2006 TO 1-Jun-2007 |
| Goal 2. | Respond to local business and government needs through the development of new programs for Continuing Education. | Timeline 4-Jul-2006 TO 15-Oct-2006 |
| Goal 3. | Develop new program options in DEC programs at Saint-Lambert. | Timeline 14-Aug-2006 TO 18-May-2007 |

Subarea 6 - Student Tracking, Assessment and Reporting (STAR) system

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| Goal 1. | Make pertinent STAR reports accessible to program and department coordinators (student success monitoring). | Timeline 28-Aug-2006 TO 15-Dec-2006 |
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Area 6 - Operational Priorities for the Current Year

Subarea 7 - Development of non-government sources of revenue

- Goal 1.** Increase the presence of Champlain College Saint-Lambert within the local regions while increasing the non-DGEC revenues for Continuing Education. **Timeline** 4-Jul-2006 TO 15-Jun-2007

Subarea 8 - Joint projects with other institutions

- Goal 1.** Introduce a Computer Science and Mathematics DEC program in collaboration with Collège Lionel-Groulx. **Timeline** 14-Aug-2006 TO 29-Jun-2007

Subarea 9 - Development of intercollegiate athletics

- Goal 1.** Enhance the opportunities for student athletes and the visibility of Champlain Saint-Lambert through interscholastic sports. **Timeline** 4-Jul-2006 TO 1-May-2007

Area 7 - Institutional Planning and Communications

Subarea 1 - Implementation of the Strategic Plan and Strategic Action Plan

- Goal 1.** Ensure that all necessary annual reports on the Strategic Action Plan are completed and submitted to the relevant bodies. **Timeline** 11-Sep-2006 TO 1-Dec-2006
- Goal 2.** Ensure that the Strategic Plan and Strategic Action Plan are updated as needed on an annual basis to reflect the changing circumstances of the College. **Timeline** 2-Apr-2007 TO 29-Jun-2007
- Goal 3.** Develop a set of methods and tools for conducting regular environmental scans to facilitate strategic planning. **Timeline** 7-Aug-2006 TO 27-Apr-2007

Area 7 - Institutional Planning and Communications

Subarea 2 - Integration of strategic and operational planning

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| Goal 1. Implement an integrated annual planning approach and refine as needed. | Timeline 16-Apr-2007 TO 15-Jun-2007 |
| Goal 2. Develop the tools necessary for supporting an integrated annual planning approach. | Timeline 28-Aug-2006 TO 15-Jun-2007 |

Subarea 3 - Administrative effectiveness

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| Goal 1. Maximise collaboration and cooperation in areas of shared responsibility. | Timeline |
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- NOTE: This is being addressed within the context of revisions to Bylaw 4 (see Area 6, Subarea 4, Goal 1)

Subarea 4 - Institutional communications

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| Goal 1. Improve communication to the College community concerning the Strategic Plan and Strategic Action Plan. | Timeline 28-Aug-2006 TO 4-May-2007 |
| Goal 2. Ensure that faculty and staff at Lennoxville are informed about all channels and procedures through which students can express concerns and complaints. | Timeline 21-Aug-2006 TO 15-Dec-2006 |

Area 8 - Strengthening Enrolment and Retention at Champlain Lennoxville

NOTE: The inclusion of Area 8 as a distinct element of the CAAP is intended to highlight the importance of this issue for the College as a whole. The goals set forth here DO NOT, in and of themselves, constitute a longterm plan for dealing with the issue. Rather, they serve to lay the foundation for the development and implementation of such a plan. It is extremely important to implement immediate shortterm actions while that plan is being developed. Your attention is drawn to two specific points: Subarea 2, Goal 2 entails a complete review and revision of the Student Success Action Plan for Lennoxville; Subarea 4, Goal 2 entails the development of the longterm plan against a backdrop of extensive consultation.

Subarea 1 - Enhancing campus visibility in the Eastern Townships

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| Goal 1. Ensure that Champlain Lennoxville is advertised effectively. | Timeline 4-Jul-2006 TO 16-Mar-2007 |
| Goal 2. Ensure that important news about Champlain Lennoxville is communicated to the general public. | Timeline 4-Jul-2006 TO 16-Mar-2007 |
| Goal 3. Ensure the presence of strategic partnerships with educational and other institutions in the community. | Timeline 14-Aug-2006 TO 29-Jun-2007 |

Subarea 2 - Strengthening services to students

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| Goal 1. Ensure that students have access to a rich and varied range of cultural and social activities. | Timeline 14-Aug-2006 TO 18-May-2007 |
| Goal 2. Ensure that the success-related needs of students, particularly those in their first semester, are met in an effective manner. | Timeline 4-Sep-2006 TO 15-Jun-2007 |

Subarea 3 - Strengthening the marketability of the campus for prospective students

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| Goal 1. Communicate more effectively to prospective students the strengths of current program offerings (including General Education). | Timeline 4-Jul-2006 TO 29-Jun-2007 |
| Goal 2. Communicate more effectively to prospective students the advantages of Champlain Lennoxville as a location for pursuing college-level studies. | Timeline 4-Jul-2006 TO 29-Jun-2007 |

Area 8 - Strengthening Enrolment and Retention at Champlain Lennoxville

Subarea 4 - Mobilising and informing the campus community

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| Goal 1. Ensure that members of the campus community are informed about significant campus issues and events in a clear and regular fashion. | Timeline 14-Aug-2006 TO 29-Jun-2007 |
| Goal 2. Develop a long-term strategic enrolment plan for Champlain Lennoxville. | Timeline 14-Aug-2006 TO 13-Apr-2007 |