

CHAMPLAIN REGIONAL COLLEGE
OF GENERAL AND VOCATIONAL EDUCATION



***POLICY ON THE USE OF THE FRENCH
LANGUAGE***

This policy was adopted for the first time by the Board of Governors' resolution number 2149 on June 18, 2004.

PREAMBLE

The Charter of the French Language (RSQ, ch. C-11, a. 88.1 & 88.2) has been amended to include the following:

“Before October 1, 2004, every institution that provides college instruction...must adopt a policy applicable to college-level instruction regarding the use and quality of the French language...”

“...In the case of an institution that provides college or university instruction in English to the majority of its students, the language policy must pertain to the teaching of French as a second language, the language used by the administration of the institution in its written communications with the civil administration and legal persons established in Quebec, and the implementation of the policy and the monitoring of its application.”

Article 1 Teaching of French as a Second Language

As a college in the province of Quebec, aware of its responsibility to contribute to the intellectual, economic and social development of our society, Champlain Regional College recognizes the importance for its students to learn French.

All students will have to meet the French language competency requirements related to their program of study in order to graduate.

Article 2 Written Communication in French

- 2.01 Official written correspondence with the civil administration of Quebec and with legal persons established in Quebec will normally be in French. However, this correspondence may be accompanied by documentation such as bylaws, policies, reports, appendices, etc. that, by the nature of its development, adoption, presentation and conservation, exists in English only.
- 2.02 Official written correspondence with legal persons established in Quebec that, by their nature retain a special or bilingual status under the preamble or any article of the Charter of the French Language, may be in English.
- 2.03 Notwithstanding 2.01 above, official written correspondence received in English from a member of the civil administration in Quebec or from legal persons established in Quebec will be responded to by the College in English.

Article 3 Responsibilities Arising from this Policy and Effect

- 3.01 The Director of Studies in collaboration with the Directors in their respective location, are responsible for the application of Article 1 of this policy.
- 3.02 The Secretary General is responsible for the application of Article 2 of this policy.
- 3.03 This policy comes into effect on June 18, 2004.