

**CHAMPLAIN REGIONAL COLLEGE
REGULAR BOARD OF GOVERNORS MEETING
HELD JUNE 12, 2015 AT 7P.M.
AT THE ST. LAMBERT CAMPUS**

MINUTES of a regular meeting of the Board of Governors of Champlain Regional College held at the St. Lambert Campus at 7 p.m. on June 12, 2015.

MEMBERS PRESENT:

B.-A. Bacon	Government Appointee – University
N. Bérubé	Technology Student – Lennoxville Campus
L. Birch	Faculty – St. Lawrence Campus
B. Crane	Faculty – St. Lambert Campus
A. Gascon	Parent Representative – St-Lambert Campus
S. Gilbert-Fowlis	Technology Graduate – Lennoxville Campus
P. Kaeser	Director of Studies, Interim
J. Lightbound	Pre-University Graduate – St. Lawrence Campus
M. Murray (Chairperson)	Government Appointee
A. Newman	Parent Representative – St. Lawrence Campus
L. Pépin	Professional – Lennoxville
D. Sangster	Faculty – Lennoxville Campus
D. Shewan	Interim Director General
J. Shufelt (Vice-Chairperson)	Government Appointee

ABSENT:

A. Chrétien	Support Staff – College Administration
V. McLeod	Government Appointee
P. Simard	Government Appointee

ALSO PRESENT:

E. Berryman	Director, St. Lawrence Campus
M. Fillion	Director, Human Resources/Secretary General
C. Filteau	Director, Lennoxville Campus, Interim
J. Mercier	Director, Finance
Y. Rainville	Director, Material Resources

Quorum Attained with 15 of 17 sitting members present.

AGENDA

- 2015-04-1 ANNOUNCEMENTS**
- 2015-04-2 MODIFICATIONS AND ADOPTION OF AGENDA**
- 2015-04-3 APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**
- Regular Meeting of May 13, 2015
- 2015-04-4 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 2015-04-5 PUBLIC QUESTION PERIOD FOR FIFTEEN MINUTES**
- 2015-04-6 NEW BUSINESS**
ITEMS OF AN ACADEMIC NATURE:
1) **RESOLUTION RE:** DECs & AECs
2) **RESOLUTION RE:** French Department Evaluation Report – St. Lambert
3) **RESOLUTION RE:** New DEC – Network Management – St. Lambert
ITEMS RELATED TO GOVERNANCE AND STATUTORY REQUIREMENTS:
4) **RESOLUTION RE:** Awarding of Contract - St. Lambert – Cleaning and Security Services
5) **RESOLUTION RE:** Awarding of Contract - Lennoxville & Sherbrooke – Cleaning Services
6) **RESOLUTION RE:** Approval of Contract Value – St. Lawrence – Extension Project
7) **NOTICE OF MOTION:** Revision Bylaw 6 re Student Fees
8) **RESOLUTION RE:** College's Multi-regional Structure
9) **RESOLUTION RE:** Director of Studies Position
10) **DISCUSSION RE:** Board Membership/Elections
11) **INFORMATION RE:** Budget 2015-2016
12) **INFORMATION RE:** Audit Committee Report
13) **INFORMATION RE:** Committee Working on Board Representation Issue
14) **INFORMATION RE:** AOP 2014-2015 Status Report
15) **INFORMATION RE:** Schedule and Frequency of Meetings 2015-2016
16) **INFORMATION RE:** St. Lawrence Extension Project
17) **INFORMATION RE:** College SST Rates
18) **INFORMATION RE:** Evaluation of Director General
- 2015-04-7 OFFICERS REPORTS**
A) Directors:
1) Lennoxville
2) St.Lambert
3) St. Lawrence
B) Director of Studies
• Commission of Studies Meeting of May 13th, 2015
C) Director General
• Executive Committee Meeting of May 28th, 2015
- 2015-04-8 ADJOURNMENT**

2015-04-1 ANNOUNCEMENTS

Regrets were received from Angela Chrétien, Pascale Simard.

The Chairperson made a statement indicating his concerns related to the operations of the Board of Governors and limited the discussion to 3 minutes per speaker.

2015-04-2 MODIFICATIONS AND ADOPTION OF THE AGENDA

L. Birch asked to add a Motion on “de-regionalization”. The Chairperson, Mr. Murray, put the request to a vote.

MOVED BY: L. BIRCH
SECONDED BY: B. CRANE
IN FAVOR: 5
IN OPPOSITION: 6
ABSTENTIONS: 3
DEFEATED

L. Birch asked why there was no item regarding the evaluation of Director General and DS as per Bylaw 3.

The Chairperson said it was impossible, since the current Director General and DS were only acting by interim.

L. Birch then asked to add an Information Item as Evaluation of Director general.

No one opposed her request and it was added as Item # 18.

The members of the Board accepted to modify Item # 13 as a Resolution, rather than Information.

The agenda was adopted as modified.

MOVED BY: J. Shufelt
SECONDED BY: P. Kaeser
CARRIED UNANIMOUSLY

2015-04-3 APPROVAL OF THE MINUTES OF PREVIOUS MEETING(S)

- Regular Meeting May 13, 2015

Following a discussion of the minutes and pending a review of the recordings, B. Crane called for a vote tabling the adoption of the May 13th Minutes.

MOVED BY: B. Crane
SECONDED BY: L. Birch
IN FAVOUR: 7
IN OPPOSITION: 0
ABSTENTIONS: 3

CARRIED

2015-04-4 BUSINESS ARISING FROM PREVIOUS MINUTES

Given the minutes have been tabled, it was not possible to address the business arising Item.

2015-04-5 PUBLIC QUESTION PERIOD FOR FIFTEEN MINUTES

A 15 minute question period was provided to the public. All questions were responded at the meeting, and included the following topics:

- the Chairperson's Mandate;
- the Sheehy Report;
- the use of Article 12 for Item 9;
- the Director General's contributions to the documents presented;
- the Boards decision to decline the addition of "De-regionalization"; and
- the return of the Director General.

2015-04-6 NEW BUSINESS

ITEMS OF AN ACADEMIC NATURE:

1. **RESOLUTION RE: DECs & AECs**

RESOLUTION No. 2898

DIPLOMAS FOR COLLEGIAL STUDIES (DECS) AND ATTESTATIONS FOR COLLEGIAL STUDIES (AECS)

All necessary records having been submitted and verified, it is moved by, seconded by and carried that CHAMPLAIN REGIONAL COLLEGE (Lennoxville Campus, St. Lambert Campus and St. Lawrence Campus) recommend that a Diploma for Collegial Studies or an Attestation for Collegial Studies be issued to the students whose names appear on the attached lists.

Number DEC/AECs at each campus:

Lennoxville DEC# 253 AEC# 9

Moved BY: J. Shufelt

SECONDED BY: D. Sangster

CARRIED UNANIMOUSLY

St. Lambert DEC# 1 AEC# 55

Moved BY: J. Shufelt

SECONDED BY: P. Kaeser

CARRIED UNANIMOUSLY

St. Lawrence DEC# 164

Moved BY: L. Pépin

SECONDED BY: J. Shufelt

CARRIED UNANIMOUSLY

2. RESOLUTION RE: French Department Evaluation Report – St. Lambert

The Interim Director of Studies explained that as part of the process of ongoing development and deployment of its curriculum, the French Department at Champlain Saint-Lambert reviewed its curriculum based on seven themes: Alignment, Progression, Course difficulty, Student success, Innovations in curriculum and curriculum delivery, Department structure, and Student input.

It was recommended that the French Department:

- 1) Continue to use grade data to verify alignment across courses and course sections within each block.
- 2) Continue to use grade data to verify alignment from Block A to Block B courses.
- 3) Consult with faculty in program committees to explore teaching strategies and assessment techniques that may improve the performance of student groups in their French courses.
- 4) Continue to research the lower pass rates of students in the 100-level course and determine whether placement strategies can be improved.
- 5) Extend the use of inclusive teaching strategies such as Active Learning, educational technology, real-life practice and simulation.
- 6) Continue to measure student satisfaction with in- and out-of- class learning strategies.
- 7) Devote regular meeting time to addressing important issues such as adapting teaching strategies to classes with increasing numbers of students with special needs, making best use of various technologies, finding best strategies for larger class sizes, and assisting students at all levels to develop the skills necessary for college success.

RESOLUTION No. 2899

Evaluation Report of the French Department - Champlain Saint-Lambert

WHEREAS Champlain Saint Lambert is committed to offering quality programs; and

WHEREAS the Institutional Policy for the Evaluation of Programs Leading to a Diploma of College studies requires an action plan addressing the recommendations made in the evaluation report; and

WHEREAS this evaluation has identified preliminary concerns, conducted a thorough analysis and formulated recommendations to improve the program; and

WHEREAS the Academic Council at Champlain Saint-Lambert on April 2, 2015, has reviewed and discussed the evaluation report, its conclusions, its recommendations and the action plan; and

WHEREAS the Commission of Studies has reviewed, discussed and recommended the evaluation report at its meeting of May 13, 2015;

WHEREAS the Board of Governors has reviewed and discussed the evaluation report at its meeting of June 12, 2015;

BE IT THEREFORE RESOLVED that the evaluation report and action plan of the French Department at the Champlain Saint-Lambert Campus be approved by the Board of Governors of Champlain Regional College.

MOVED BY: J. SHUFELT
SECONDED BY: D. SHEWAN
CARRIED UNANIMOUSLY

3. RESOLUTION RE: New DEC – Network Management – St. Lambert

The Interim Director of Studies explained that the new DEC in the Computer Science Program - Option – Network Management (420.AC) was designed to respond to the needs of adult students and industry. This program is intended for those who are interested in pursuing a career in Information Technology (IT), specifically in Networking, IT administration and management. The employment projections for individuals looking for work in office management positions for the period 2011-2020 from HRSDC in this occupation will be in excess demand (a shortage of workers). The employment prospects for this occupation in Montérégie and Montreal are listed as “Good” based on the information provided by IMT en ligne.

It was also noted that at the present time, none of the Anglophone CEGEPS offer the DEC in Network Management (420.AC). Research was conducted to validate the employment opportunities (labour demand) for graduates from the DEC in Network Management. Valuable feedback on the program was received from both industry and faculty.

RESOLUTION No. 2900

**NEW DEC PROGRAM - NETWORK MANAGEMENT (420.AC)-
CONTINUING EDUCATION - ST. LAMBERT**

WHEREAS Champlain St. Lambert Continuing Education has developed a new program in Network Management (420.AC); and

WHEREAS the Academic Council on April 30, 2015 reviewed and discussed the contents of the new program and a motion was passed unanimously that it be recommended to the Commission of Studies; and

WHEREAS the Commission of Studies on May 13, 2015 reviewed and discussed the contents of the new program and it was recommended to be sent to the Board of Governors for approval;

BE IT THEREFORE RESOLVED that the Board of Governors approves the new DEC Program, Network Management (420.AC), submitted by Champlain Regional College (Continuing Education, St. Lambert Campus)

B. Crane called for the vote

MOVED BY: A. GASCON
SECONDED BY: B.A. BACON

IN FAVOR: 13
IN OPPOSITION: 1
ABSTENTIONS: 0
CARRIED

B. Crane requested his vote against the motion be registered.

ITEMS RELATED TO GOVERNANCE AND STATUTORY REQUIREMENTS:

4. RESOLUTION RE: Awarding of Contract – St. Lambert – Cleaning and Security Services

The Director of Material Services explained that the College's contract with the current supplier for cleaning and security services came ended in May 2015. As per the Regulation respecting service contracts of public bodies, public tender calls must be held for contracts valued at over \$100,000. A public tender call was published on April 17, 2015. The tender call was based on weighted quality and adjusted price. Prior to publication, the Director General approved an Authorization request to potentially extend the contract from three (3) to five (5) years. That is, offer two one-year renewals at the end of the three year contract. The public opening of the quality portion of the bids took place on May 1, 2015 at 14:00, local time. Four suppliers presented bids. After a review of all the quality bids, all suppliers were declared eligible to participate. The selection committee met on May 7, 2015 to evaluate the quality bids as per the guidelines and procedures set by the *Conseil du Trésor*.

The financial implication of \$600 000 annually is accounted for in the annual budget.

RESOLUTION No. 2901

WHEREAS, in compliance with the College's Policy Respecting Procurement Contracts for Goods, Services and Construction and the Regulation Respecting Service Contracts of Public Bodies, tenders were sought for the Cleaning and Security Services on the St. Lambert Campus; and

WHEREAS, on April 17, 2015, the College published a call for tenders on the official government website for tenders (SÉAO), *70432 Services d'entretien ménager et sécurité-gardiennage-Champlain St. Lambert*; and

WHEREAS, prior to this publication, the Director General approved an Authorization request to potentially extend the contract from three (3) to five (5) years; and

WHEREAS, the sealed quality bids of four (4) suppliers were opened on Friday, May, 1st, 2015, at 14:00, local time, in the presence of the Director, Material Services and three (3) witnesses; and

WHEREAS, a thorough analysis has been completed by the Director of Material Services and all bidders were declared eligible to participate in the process; and

WHEREAS, the Selection Committee, comprised on two (2) internal members, one (1) external member and a committee secretary, evaluated the quality bids on May 7, 2015 according to guidelines and procedures set by the *Conseil du Trésor*; and

WHEREAS, after the quality evaluation, permission to open the only acceptable price envelope was requested and granted by the interim Director General; and

WHEREAS, the Selection Committee Secretary opened the price bid, in the presence of one (1) witness; and

WHEREAS, all required documentation to support this request was submitted to the *Conseil du Trésor*; and

WHEREAS, all tender documents and analysis report are available in the College files;

BE IT RESOLVED that Board of Governors approves the awarding of the contract for the St. Lambert Campus Cleaning and Security Services to *Les Services Ménagers Roy* in the amount of **\$ 2 095 677.46 (before taxes)** for the first three (3) and the approximate amount of **\$720 000.00 (before taxes)** for each the two (2) optional one-year renewals.

MOVED BY: D. SHEWAN
SECONDED BY: P. KAESER
CARRIED UNANIMOUSLY

5. RESOLUTION RE: Awarding of Contract – Lennoxville & Sherbrooke – Cleaning Services

The Director of Material Services explained that the College's contracts with the current suppliers for cleaning services in Lennoxville and Sherbrooke will be ending June 15, 2015. As per the Regulation respecting service contracts of public bodies, public tender calls must be held for contracts valued at over \$100,000. A public tender call was published on May 8, 2015. The tender call was based on weighted quality and adjusted price. The Director General approved an Authorization request to potentially extend the contract from three (3) to five (5) years. That is, offer two one-year renewals at the end of the three year contract. The public opening of the quality portion of the bids took place on May 25, 2015 at 14:00, local time. Five suppliers presented bids. After a review of all the quality bids, all suppliers were declared eligible to participate. The selection committee met on June 2nd, 2015 to evaluate the quality bids as per the guidelines and procedures set by the *Conseil du Trésor*. All suppliers met the quality requirements and were graded by the selection committee. Once the price envelopes were opened, the supplier with the lowest weighted quality and adjusted price bid was *Les Services Ménagers Roy*.

The financial implication of \$162 930 annually is accounted for in the annual budget.

RESOLUTION No. 2902

AWARDING OF CONTRACT – LENNOXVILLE & SHERBROOKE – CLEANING SERVICES

WHEREAS, the cleaning contracts for Lennoxville and Sherbrooke are due for renewal in June 2015; and

WHEREAS, the Regulation respecting service contracts of public bodies, public tender calls must be held for contracts valued at over \$100,000. A public tender call was published on May 8, 2015. The tender call was based on weighted quality and adjusted price; and

WHEREAS, the Director General approved an Authorization request to potentially extend the contract from three (3) to five (5) years. That is, offer two one-year renewals at the end of the three year contract; and

WHEREAS, the sealed quality bids of five (5) suppliers were opened on Monday, May 25th, 2015, at 14h00, local time, in the presence of one (1) Director and one (1) witness; and

WHEREAS, a selection committee, made up of two (2) internal members, one (1) external member and committee secretary, met on June 2nd, 2015 to evaluate the quality bids and come to a consensus as per the guidelines and procedures set by the *Conseil du Trésor*; and

WHEREAS, all five (5) price envelopes were opened and the evaluation grid was completed; and

WHEREAS, all tender documents are available in the College files; and

WHEREAS, *Les Services Ménagers Roy* had the lowest bid based on the weighted quality and adjusted price evaluation;

BE IT RESOLVED that Board of Governors awards the cleaning contract for the Lennoxville and Sherbrooke buildings to *Les Services Ménagers Roy* in the total amount of \$488 791.14, before taxes. This contract will start in June 2015 and end in June 2018. There are two optional one year renewals that can extend the contract to June 2020 at an approximate cost of \$163,000 per year.

MOVED BY: J. SHUFELT

SECONDED BY: D. SHEWAN

CARRIED UNANIMOUSLY

6. RESOLUTION RE: Approval of Contract Value – Extension Project - St. Lawrence

The Director of Material Services explained that on May 20, 2015, a public tender call was launched in order to find a contractor for the St. Lawrence Extension Project. The tender call ends on June 15th, 2015 at 14h00. Approval for the total project value is required in order to proceed with the construction project after the public opening. The awarding of contract resolution will be presented to the Board of Governors in September 2015.

Financial Implications:

- Accounted for in the annual budget: \$400 000
- Use of alternative funding:
 - MEESR 1,4 M\$
 - Entente Canada-Québec 2,5 M\$
 - Fondation Jeffrey Hale 1,0 M\$
 - Fondation des Anciens de Saint-Lawrence 0,3 M\$
- Use of surplus funds: \$700 000

RESOLUTION No. 2903

Approval of Project Value – St. Lawrence – Extension Project

WHEREAS, on April 2, 2015, the “Convention d’aide financière” allowing for the construction of the St. Lawrence Extension Project was signed by Champlain Regional College represented by Mr. Michael Murray, Chairperson of the Board of Governors and the Ministre de l’Éducation de l’Enseignement Supérieur et de la Recherche (MESRS), represented by Mr. Bernard Buteau, Directeur general des infrastructures de l’enseignement supérieur; and

WHEREAS, the total value of the accepted project is 6,3M\$ of which 5,5M\$ is allocated for construction; and

WHEREAS, the annual operational budget allocation for the accepted project allows for 1500m² of additional space; and

WHEREAS, the obligations for both parties are clearly outlined in the “convention d’aide financière”: including payment obligations, responsibilities, termination and communication procedures; and

WHEREAS, in compliance with the College`s Policy Respecting Procurement Contracts for Goods, Services and Construction and the Regulation Respecting Construction Contracts of Public Bodies, tenders were sought for the construction contract; and

WHEREAS, on May 20, 2015, the College published a call for tenders on the official government website for tenders (SÉAO), *74297 Agrandissement et réaménagement campus Champlain St. Lawrence* ending June 15 2015 at 14h00, local time ; and

WHEREAS, all documents and analysis report are available in the College files; and

WHEREAS, approval from the Board of Governors for the total project value is required in order to move forward with the project after June 15, 2015;

BE IT RESOLVED that Board of Governors approves the total project value for St. Lawrence Extension Project in the amount of \$6 300 000.00 before taxes.

MOVED BY: P. KAESER

SECONDED BY: L. BIRCH

CARRIED UNANIMOUSLY

7. NOTICE OF MOTION: Revision Bylaw 6 re Student fees

The Interim Director of Studies and the Director of finances explained that in accordance with Bylaw 6, the College had to review its fees for the upcoming academic year. In the context of unprecedented budget cuts, which will impact additional services to students (such as student life, culture, and animation), the College has made every effort to proceed with cuts within the existing budget, but found it necessary to address the gap in the budget by adjusting certain student fees. Therefore, it has been recommended that the Board of Governors adopt the adjustments to the various fees for each Campus, effective the Winter 2016 semester, and authorize the exception to Article 2.02.

8. RESOLUTION RE: College's Multi-Regional Structure

The Interim Director General indicated that at the Executive Committee of May 28th, 2015, the issue of the College structure was raised by a member of the Executive. The Executive agreed that it would go on the agenda for the upcoming Board meeting. In response, the attached resolution is being forwarded for consideration by the Board of Governors.

L. Birch called for a secret ballot.

The members of the Board agreed to nominate B. Sutor and D. Wintle as scrutineers.

RESOLUTION No. 2904

POSITION STATEMENT ON CHAMPLAIN REGIONAL COLLEGE STRUCTURE

WHEREAS, the Champlain Regional College's Mission Statement affirms, "The College, through its unique multiregional structure, responds to the needs of diverse linguistic and cultural communities and contributes to the educational and socio-economic development of the regions of Quebec served by Champlain – Lennoxville, Champlain – St. Lambert and Champlain – St. Lawrence.";

WHEREAS all three campuses of Champlain Regional College have a solid reputation for providing students with exceptional programs and educational services and this for forty-three years (1972 to present);

WHEREAS, in spite of some challenges the regional structure creates, the Board of Governors also recognizes that its unique structure provides sometimes inestimable resources (both financial and human) which benefit each campus, as well as opportunities that enable our students to benefit from the exchange of initiatives, experiences and projects;

BE IT RESOLVED that the Board of Governors reaffirm the regional structure of Champlain Regional College and its three campuses.

MOVED BY: D. SHEWAN
SECONDED BY: P. KAESER
IN FAVOR: 10
IN OPPOSITION: 4
ABSTENTIONS: 0
CARRIED

It was proposed to destroy the ballot.

MOVED BY: D. SHEWAN
SECONDED BY: P. KAESER
CARRIED UNANIMOUSLY

9. RESOLUTION RE: Director of Studies Position

The President asked to the members to vote on the following question:

Are you in favor of allowing employees-members to remain present during the discussions and be present for the vote?

Moved by: D. Shewan
Seconded by: B. Bacon
In Favor: 9 (including the Chairperson)
In Opposition: 6
Abstentions: 0
Carried

It was moved that the Board move in camera.

Moved by: J. Shufelt
Seconded by: L. Pépin
In Favor: 7
In Opposition: 6
Absent: 1
Carried

The members moved into the in-camera, the audience left the Board room.

It was moved that the Board move back into session.

Moved by: J. Shufelt
Seconded by: D. Shewan
Carried Unanimously

The Chairperson indicated that the Board of Governors had discussed a number of points related to this item, resulting in the following resolution being forwarded for consideration by the Board of Governors.

RESOLUTION No. 2905

DEFINITION OF THE DIRECTOR OF STUDIES POSITION

BE IT RESOLVED that the management team be invited to work on a definition of the role of the Director of Studies that provides greater academic autonomy at the campus level.

Moved by: B. BACON
Seconded by: A. GASCON
Carried Unanimously

10. DISCUSSION RE: Board Membership/Elections

At the last Executive Committee, the members moved to recommend to the Board of Governors postpone the election until the month of September, given the high number of current and future vacancies.

D. Shewan called for a vote on the postponement of the elections until next September.

MOVED BY: D. Shewan

SECONDED BY: J. Shufelt

IN FAVOR: 9

IN OPPOSITION: 4

ABSTENTIONS: 0

CARRIED

11. INFORMATION RE: Budget 2015-2016

The Director of Finance explained that the college and the network was facing another compression that represented 1.1 M\$ for Champlain. This amount has been divided in the network by the ministry based on the three elements in the funding formula (FAB), and that Champlain would use the same basis split the compression with equity through the College's four locations. Ms. Mercier explained that Campus Directors were working hard to minimize the impact of the budget cuts on the employees. She also said that the budget would be presented to the Board in September for adoption.

12. INFORMATION RE: Audit Committee Report

The Chairperson of the Committee explained that they have held a first meeting with RCGT. The contract has been signed and the next meeting has to be held in October.

13. INFORMATION RE: Committee Working on Board Representation Issue

The Chairperson of the Committee explained that the committee had met twice. However, Mr. Shufelt said he was not comfortable to continue further, because the mandate was not clear and the committee could not come to an agreement.

The College had received a legal opinion from the Fédération des cégeps, indicating that issues relating to an employee's performance, including a member of the College's management team, should be referred to the Director General, as it does not fall under the power of the Board to deal directly with this kind of matter.

With the lack of consensus, and the fact that the minutes of the previous meeting were not adopted and tabled, the Chairperson suggested that the Ad-Hoc committee continues his work and report the result at the next Board, indicating that if there was no possibility to reach a satisfactory consensus on their mandate, they would need to report that to the Governors.

It was proposed that the item be tabled until the next Board meeting.

MOVED BY: B. Crane

SECONDED BY: A. Gascon

CARRIED UNANIMOUSLY

14. INFORMATION RE: AOP 2014-2015 Status Report

The Interim Director General invited Board members to read the documentation in hands without spending more time on this item, considering the late hour.

15. INFORMATION RE: Schedule and Frequency of Meetings 2015-2016

D. Shewan said that at the last executive, there was a recommendation that all of the 2015-2016 Board of Governors meetings be held in person, with exception for the January meeting, which is more problematic with regards to weather.

The recommendation was to return in September with a revised calendar regarding the location of meetings. It was agreed that the first meeting would take place in September face-to-face.

16. INFORMATION RE: St. Lawrence Extension Project

Already discussed on Item #4. Nothing to be added.

17. INFORMATION RE: College SST Rates

The Secretary General/Director of Human Resources explained that the SST rate has decreased over the last 4 years, which means the College was doing excellent work with regards to work-related accidents, thanks to prevention effort and the way that the management of dossiers was being handled.

18. INFORMATION RE: Evaluation of Director General

The President declared that he was uncomfortable with the idea of continuing with the added item on the agenda, in the absence of the person concerned.

It was proposed that any change in procedure regarding Bylaw 3 always be brought to the attention of the Board of Governors.

MOVED BY: L. Birch

SECONDED BY: B. Crane

IN FAVOR: 7

IN OPPOSITION: 6

ABSTENTION:

CARRIED

2015-04-7 OFFICERS REPORTS

Considering the late hour, D. Shewan asked to terminate the meeting, without presenting the Officers Reports.

His suggestion was accepted unanimously.

2015-04-8 ADJOURNMENT

There being no further business, it was moved by D. Shewan and carried that the meeting adjourn at 11:53 p.m.

Michael Murray
Chairperson

Sébastien Aubé for Bridget Sutor
Administration Technician