



BOARD OF GOVERNORS **Minutes of the Regular Meeting**

Held on Wednesday, April 20, 2022 at 6:00 p.m. by videoconference

VOTING MEMBERS PRESENT:

N. Beattie (Ex-officio)	Director Constituent College, Lennoxville
C. Beaulieu	Government Appointee, University Sector
E. Berryman (Ex-officio)	Director Constituent College, St. Lawrence
P. Bleau	Faculty Representative, St. Lawrence
G. Bourgoing	Government Appointee, Socio-Economic Sector
S. Boyle	Pre-University Student, Saint-Lambert
M. Chabot	Pre-University Graduate, St. Lawrence
O. Côté (Ex-officio)	Director General
C. Nadeau	Support Staff Representative, St. Lawrence
J. Lacombe	Faculty Representative, Lennoxville
M. Mazur	Government Appointee, School Board Sector
C. Michel	Government Appointee, Enterprise
F. Paradis	Government Appointee, Socio-Economic Sector
D. Shewan (Ex-officio)	Director Constituent College, Saint-Lambert
J. Shufelt	Government Appointee, Enterprise
K. Thornhill	Professional Representative, Saint-Lambert

NON-VOTING MEMBERS PRESENT:

B. Toombs	Faculty Representative, Saint-Lambert
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REGRETS:

L. Anderson	Parent Representative, St. Lawrence
T. Delisle (non-voting)	Student representative, St. Lawrence
A. Mador	Pre-University Student, Lennoxville
E. Thananayagam	Technical Graduate, Saint-Lambert

VACANT SEATS:

Parent Representative, Saint-Lambert
Government Appointee, Regional Labour Market
Government Appointee, Socio-Economic Sector

ALSO PRESENT:

Y. Rainville	Director of Material Services & Interim Director of Finance
L. Larivière	Director of Human Resources / Corporate Affairs (moderator)
N. Couderc	Administrative Technician
A.-C. Biron-Lajoie	Investigator – Ministry of Higher Education
F. Beauchamp	Investigator – Ministry of Higher Education

Quorum attained with 16 of 19 sitting voting members present.

AGENDA

1. ANNOUNCEMENTS
2. MODIFICATIONS AND ADOPTION OF AGENDA
3. APPROVAL OF PREVIOUS MINUTES
 - a) Regular meeting of March 16, 2022
4. OFFICERS REPORTS
 - a) Executive Committee
 - b) Governance Committee
 - c) Audit Committee
 - d) Director, Constituent College - Lennoxville
 - e) Director, Constituent College – Saint-Lambert
 - f) Director, Constituent College – St. Lawrence
 - g) Director General
 - h) Forum des Présidences des conseil d'administrations
5. PUBLIC QUESTION PERIOD FOR FIFTEEN MINUTES
6. BREAK FOR FIFTEEN MINUTES
7. NEW BUSINESS
 - a) PRESENTATION RE: Recommendations on the renewal mandate of Ms. Nancy Beattie – DCC Lennoxville by the Renewal Mandate Evaluation Committee (In Camera)
 - b) RESOLUTION RE: Renewal Mandate of Ms. Nancy Beattie (Article 12, par. 2)
 - c) RESOLUTION RE: Term of the renewal mandate of Ms. Nancy Beattie (Article 12, par. 3)
 - d) RESOLUTION RE: Mandate settings based on Priorities of the DCC Lennoxville (Article 12, par. 3)
 - e) PRESENTATION RE: Recommendations on the renewal mandate of Mr. Don Shewan – DCC Saint-Lambert by the Renewal Mandate Evaluation Committee (In Camera)
 - f) RESOLUTION RE: Renewal Mandate of Mr. Don Shewan (Article 12, par. 2)
 - g) RESOLUTION RE: Term of the renewal mandate of Mr. Don Shewan (Article 12, par. 3)
 - h) RESOLUTION RE: Mandate settings based on Priorities of the DCC Saint-Lambert (Article 12, par. 3)
 - i) INFORMATION RE: Governance Training
 - j) RESOLUTION RE: DEC's & AECs
 - k) INFORMATION RE: CEEC's preliminary report – QAA audit
 - l) INFORMATION RE: Vacation reduction update
 - m) RESOLUTION RE: Awarding of Contract: SLB Cleaning Services – Saint-Lambert
 - n) RESOLUTION RE: Awarding of Contract: Renovation IT Offices – Saint-Lambert
 - o) RESOLUTION RE: Project Authorization and Delegation of Signing Authority – HVAC Reconstruction and Energy Saving Project – Saint-Lambert
 - p) NOTICE OF MOTION RE: Donations, Sponsorships and Memberships Policy
 - q) NOTICE OF MOTION RE: Auxiliary Services Policy
8. ADJOURNMENT

1. ANNOUNCEMENTS AND CORRESPONDENCE

The Chair called the meeting to order at 6:00 p.m. and welcomed all board members.

He explained why he wanted to have a special board for the renewal mandates for the DCCs of Lennoxville and Saint-Lambert. The reason behind a special meeting was to give the DCCs their response as soon as possible and to make sure that the regular Board of Governors meetings do not become too long. He also expressed his sincere apologies for canceling the meeting at the last minute due to urgent matter.

Following a discussion regarding the application of Article 12 at the last board of Governors meeting, the Chair discussed with B. Toombs the application of Article 12 and decided to include this topic in the Governance Training that is being prepared.

The Chair also mentioned that he was looking at the possibility of having the June Board of Governors meeting in presence.

Regrets were received from L. Anderson, T. Delisle, A. Mador and E. Thananayagam.

The Director General summarized the correspondence received since the last meeting of the Board of Governors.

- 1) Correspondence received from Nathalie Parenteau, *sous-ministre adjointe à la performance, au financement, aux interventions régionales et au soutien à la gestion* (MES) dated March 22, 2022, regarding the student fees for International students or Canadian student not residing in Quebec that are registered in colleges for the 2022-2023 academic year.
- 2) Correspondence received from Danielle McCann, Minister of Higher Education (MES), dated March 30, 2022 regarding the approval of amendments to the operating budget rules for the 2021-2022 academic year in regards to the salary parameters of the 2020-2023 collective agreements.
- 3) Correspondence received from Danielle McCann, Minister of Higher Education (MES), dated April 1, 2022, regarding the new Ministry's 2021-2023 Strategic Plan.
- 4) Correspondence received from Martin Pineault, Director General, *Direction générale des infrastructures* (MES), dated April 8, 2022, regarding post-budget meetings that will be scheduled in April and May in regards to the contingency plans submitted by cegeps last December.
- 5) Correspondence received from Martin Pineault, Director General, *Direction général des infrastructures* (MES), dated April 11, 2022, regarding the nomination of Ms. Krystel Doucet as *Directrice de l'expertise et du développement des infrastructures* (DEDI) as of April 19, 2022.
- 6) Correspondence received from Marc-André Thivierge, *sous-ministre adjoint au développement et au soutien des réseaux* (MES), dated April 11, 2022, regarding the application and interpretation of the *Règlement sur le régime des études collégiales* (RREC) for the 2022-2023 academic year. Most of the flexibilities will be lifted but some measures will nevertheless be renewed regarding admission requirements for the Summer and Fall 2022.

2. MODIFICATION AND ADOPTION OF THE AGENDA

It was moved to adopt the agenda as modified.

The Chair requested that item 7c) and 7h) be removed. The presentations will be done through discussions under the article 12 items.

There was no call for the vote.

MOVED BY: N. BEATTIE
SECONDED BY: O. CÔTÉ
MOTION CARRIED

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Regular Meeting of March 16, 2022

It was moved to adopt the minutes of the Regular Meeting of the Board of Governors of March 16, 2022 as presented.

There was no call for the vote.

MOVED BY: C. BEAULIEU
SECONDED BY: C. MICHEL
MOTION CARRIED

4. OFFICERS' REPORTS

a) Executive Committee

The Director General spoke to the April 6, 2022 Executive Committee report.

b) Governance Committee

The Chair spoke to this item stating that no Governance Committee meeting had been held, therefore there are no information to share.

c) Audit Committee

M. Chabot spoke to this item stating that a doodle was sent today for a meeting to be held on May 18 or 19, 2022.

d) Director, Champlain College Lennoxville

N. Beattie spoke to her report.

e) Director, Champlain College Saint-Lambert

D. Shewan spoke to his report.

f) Director, Champlain–St. Lawrence College

E. Berryman spoke to his report.

g) Director General

O. Côté spoke to her report. She also informed the DCCs that she is open to any invitation to meet with each of their communities regarding Bill 96 in order to build a strong message for the ministry.

h) Forum des présidences de conseil d'administration

The Chair spoke to the Forum des présidences de conseil d'administration.

5. PUBLIC QUESTION PERIOD

There were no questions during the public question period.

6. BREAK - FIFTEEN MINUTES

7. NEW BUSINESS

The Chair explained the process for the items pertaining to the mandate renewals.

Motion to move in camera:

MOVED BY: M. MAZUR

Moving to in camera session at 7:20 p.m.

a) RECOMMENDATIONS ON THE RENEWAL MANDATE OF Ms. NANCY BEATTIE – DCC LENNOXVILLE BY THE RENEWAL MANDATE EVALUATION COMMITTEE (IN CAMERA) [PRESENTATION]

The Chair spoke to this item and shared the recommendations as Chair of the Renewal Mandate Evaluation Committee.

b) RENEWAL MANDATE OF THE DIRECTOR OF CHAMPLAIN REGIONAL COLLEGE OF LENNOXVILLE, Ms. NANCY BEATTIE (ARTICLE 12, PAR. 2) [RESOLUTION]

Resolution CRC-2021-043: Renewal Mandate of the Director of Champlain Regional College of Lennoxville, Ms. Nancy Beattie (Article 12, Par. 2)

WHEREAS Bylaw 3 - *Appointment, Renewal of Appointment, and Evaluation of the Director General and Directors of Constituent Colleges* establishes the procedure to follow for the renewal of Appointment of the Director of Constituent Colleges; and

WHEREAS the three (3) years mandate of the Director of the Constituent College of Lennoxville ends on October 27, 2022; and

WHEREAS the Director of the Constituent College of Lennoxville Ms. Nancy Beattie has formerly expressed, by a letter to the Chair of the Board on December 24, 2021, her interest in renewing her appointment according to Article 3.2 a) of Bylaw 3; and

WHEREAS the notification on the renewal procedure was sent by the Chair on January 5, 2022, to the Director of the Constituent College of Lennoxville Ms. Nancy Beattie according to Article 3.2 b) of Bylaw 3; and

WHEREAS the Board has elected an Evaluation Committee on January 26, 2022, according to Article 3.2 c) of Bylaw 3 for the renewal of appointment of the Director of the Constituent College; and

WHEREAS the Evaluation Committee's work according to Article 3.2 d) of Bylaw 3; and

WHEREAS the Evaluation Committee's main responsibility is to recommend the renewal or the non-renewal of appointment of the Director of the Constituent College after a confidential and anonymous consultation of the communities (Article 3.2d) iii); and

WHEREAS the Evaluation Committee met with the firm Normandin Beaudry on March 23, 2022, to receive the results of the consultation process that took end in February and for a complementary information that helped the Evaluation Committee in the preparation of a recommendation for the renewal or the non-renewal of appointment of the Director of the Constituent College; and

WHEREAS the Evaluation Committee has concluded, with a majority, that it is in the College's best interest to renew the mandate of the Director of Champlain Constituent College of Lennoxville, Ms. Nancy Beattie and recommends the renewal of her mandate.

BE IT THEREFORE RESOLVED that the Board of Governors agree with the recommendation of the Renewal Mandate Evaluation Committee to renew the mandate of Ms. Nancy Beattie.

There was a call for the vote.

MOVED BY: O. CÔTÉ

SECONDED BY: P. BLEAU

IN FAVOR: 14

AGAINST: 0

MOTION CARRIED

c) TERM OF THE RENEWAL MANDATE OF THE DIRECTOR OF CHAMPLAIN REGIONAL COLLEGE OF LENNOXVILLE, MS. NANCY BEATTIE (ARTICLE 12, PAR. 3) [RESOLUTION]

Resolution CRC-2021-044: Term of Renewal Mandate of the Director of Champlain Regional College of Lennoxville, Ms. Nancy Beattie (Article 12, Par. 3)

WHEREAS the Evaluation Committee has concluded, with a majority, that it is in the College's best interest to renew the mandate of the Director of Champlain Constituent College of Lennoxville, Ms. Nancy Beattie; and

WHEREAS the Board of Governors agreed with the recommendation to renew the mandate of the Director of Champlain Constituent College of Lennoxville; and

WHEREAS the Evaluation Committee recommended that the mandate be renewed for a term of three (3) years.

BE IT THEREFORE RESOLVED that the Board of Governors agree with the recommendation of the Renewal Mandate Evaluation Committee and approves a three (3) years mandate renewal for Ms. Nancy Beattie which will end on October 26, 2025.

BE IT THEREFORE FURTHER RESOLVED that the Board of Governors authorizes the Director of Human Resources / Corporate Affairs to establish the new contract, without any modification to the pre-existing contractual clauses.

There was a call for the vote.

MOVED BY: M. CHABOT

SECONDED BY: C. BEAULIEU

IN FAVOR: 10

AGAINST: 0

MOTION CARRIED

d) MANDATE SETTINGS BASED ON PRIORITIES OF THE DIRECTOR OF CHAMPLAIN REGIONAL COLLEGE OF LENNOXVILLE, MS. NANCY BEATTIE (ARTICLE 12, PAR. 3) [RESOLUTION]

Resolution CRC-2021-045: Mandate settings based on Priorities of the Director of Champlain Regional College of Lennoxville, Ms. Nancy Beattie (Article 12, Par. 3)

WHEREAS the Board of Governors agreed with the recommendation of the Renewal Mandate Evaluation Committee and approved the renewal of the Mandate of the Director of Champlain Regional College of Lennoxville; and

WHEREAS the new mandate will be reviewed to reflect the priorities and outcomes of the Director of Champlain Regional College of Lennoxville that have been presented at the September 2021 meeting of the Board of Governors.

BE IT THEREFORE RESOLVED that the Board of Governors authorizes the Director General to review the present mandate annexed in the contract and bring about the necessary modifications to reflect the new priorities and outcomes.

There was a call for the vote.

MOVED BY: G. BOURGOING

SECONDED BY: M. MAZUR

IN FAVOR: 8

AGAINST: 0

ABSTAINED: 2 (O. CÔTÉ)

MOTION CARRIED

Motion to move out of Article 12 at 8:05 p.m.

MOVED BY: C. BEAULIEU

Information regarding the resolutions approved during the in-camera session was shared.

Motion to move in camera at 8:15 p.m.

MOVED BY: G. BOURGOING

e) RECOMMENDATIONS ON THE RENEWAL MANDATE OF MR. DON SHEWAN – DCC SAINT-LAMBERT BY THE RENEWAL MANDATE EVALUATION COMMITTEE (IN CAMERA) [PRESENTATION]

The Chair spoke to this item and invited D. Smith, Chair of the Renewal Mandate Evaluation Committee to share the recommendations.

f) RENEWAL MANDATE OF THE DIRECTOR OF CHAMPLAIN REGIONAL COLLEGE OF SAINT-LAMBERT, MR. DON SHEWAN (ARTICLE 12, PAR. 2) [RESOLUTION]

Resolution CRC-2021-046: Renewal Mandate of the Director of Champlain Regional College of Saint-Lambert, Mr. Don Shewan (Article 12, Par. 2)

WHEREAS Bylaw 3 - *Appointment, Renewal of Appointment, and Evaluation of the Director General and Directors of Constituent Colleges* establishes the procedure to follow for the renewal of Appointment of the Director of Constituent Colleges; and

WHEREAS the three (3) years mandate of the Director of the Constituent College of Saint-Lambert ends on October 27, 2022; and

WHEREAS the Director of the Constituent College of Saint-Lambert Mr. Don Shewan has formerly expressed, by a letter to the Chair of the Board on December 18, 2021, his interest in renewing his appointment according to Article 3.2 a) of Bylaw 3; and

WHEREAS the notification on the renewal procedure was sent by the Chair on December 18, 2021, to the Director of the Constituent College of Saint-Lambert Mr. Don Shewan according to Article 3.2 b) of Bylaw 3; and

WHEREAS the Board has elected an Evaluation Committee on January 26, 2022, according to Article 3.2 c) of Bylaw 3 for the renewal of appointment of the Director of the Constituent College; and

WHEREAS the Evaluation Committee's work according to Article 3.2 d) of Bylaw 3; and

WHEREAS the Evaluation Committee's main responsibility is to recommend the renewal or the non-renewal of appointment of the Director of the Constituent College after a confidential and anonymous consultation of the communities (Article 3.2d) iii); and

WHEREAS the Evaluation Committee met with the firm Normandin Beaudry on March 22, 2022, to receive the results of the consultation process that took end in February and for a complementary information that helped the Evaluation Committee in the preparation of a recommendation for the renewal or the non-renewal of appointment of the Director of the Constituent College; and

WHEREAS the Evaluation Committee has concluded, unanimously, that it is in the College's best interest to renew the mandate of the Director of Champlain Constituent College of Saint-Lambert, Mr. Don Shewan and recommends the renewal of his mandate.

BE IT THEREFORE RESOLVED that the Board of Governors agree with the recommendation of the Renewal Mandate Evaluation Committee to renew the mandate of Mr. Don Shewan.

There was a call for the vote.

MOVED BY: O. CÔTÉ
SECONDED BY: C. NADEAU
IN FAVOR: 14
AGAINST: 0
MOTION CARRIED

g) TERM OF THE RENEWAL MANDATE OF THE DIRECTOR OF CHAMPLAIN REGIONAL COLLEGE OF SAINT-LAMBERT, MR. DON SHEWAN (ARTICLE 12, PAR. 3) [RESOLUTION]

Resolution CRC-2021-047: Term of Renewal Mandate of the Director of Champlain Regional College of Saint-Lambert, Mr. Don Shewan (Article 12, Par. 3)

WHEREAS the Evaluation Committee has concluded, with a majority, that it is in the College's best interest to renew the mandate of the Director of Champlain Constituent College of Saint-Lambert, Mr. Don Shewan; and

WHEREAS the Board of Governors agreed with the recommendation to renew the mandate of the Director of Champlain Constituent College of Saint-Lambert; and

WHEREAS the Evaluation Committee recommended that the mandate be renewed for a term of three (3) years.

BE IT THEREFORE RESOLVED that the Board of Governors agree with the recommendation of the Renewal Mandate Evaluation Committee and approves a three (3) years mandate renewal for Mr. Don Shewan which will end on October 26, 2025.

BE IT THEREFORE FURTHER RESOLVED that the Board of Governors authorizes the Director of Human Resources / Corporate Affairs to establish the new contract, without any modification to the pre-existing contractual clauses.

There was a call for the vote.

MOVED BY: G. BOURGOING
SECONDED BY: M. MAZUR
IN FAVOR: 10
AGAINST: 0
MOTION CARRIED

h) MANDATE SETTINGS BASED ON PRIORITIES OF THE DIRECTOR OF CHAMPLAIN REGIONAL COLLEGE OF SAINT-LAMBERT, MR. DON SHEWAN (ARTICLE 12, PAR. 3) [RESOLUTION]

Resolution CRC-2021-048: Mandate settings based on Priorities of the Director of Champlain Regional College of Saint-Lambert, Mr. Don Shewan (Article 12, Par. 3)

WHEREAS the Board of Governors agreed with the recommendation of the Renewal Mandate Evaluation Committee and approved the renewal of the Mandate of the Director of Champlain Regional College of Saint-Lambert; and

WHEREAS the new mandate will be reviewed to reflect the priorities and outcomes of the Director of Champlain Regional College of Saint-Lambert that have been presented at the September 2021 meeting of the Board of Governors.

BE IT THEREFORE RESOLVED that the Board of Governors authorizes the Director General to review the present mandate annexed in the contract and bring about the necessary modifications to reflect the new priorities and outcomes.

There was a call for the vote.

MOVED BY: C. MICHEL
SECONDED BY: C. BEAULIEU
IN FAVOR: 9
AGAINST: 0
ABSTAINED: 1 (O. CÔTÉ)

MOTION CARRIED

Motion to move out of Article 12 at 8:39 p.m.

MOVED BY: M. MAZUR

Motion to extend the meeting for 30 min at 8:39 p.m.

MOVED BY: J. Shufelt.

i) GOVERNANCE TRAINING [INFORMATION]

L. Larivière spoke to this item stating that a training session on governance and the application of Article 12 is being prepared with Mr. Raphael Hugo Ouellette. The training will be scheduled for Fall 2022.

j) DEC's & AEC's [RESOLUTION]

N. Beattie spoke to the resolution.

Resolution CRC-2021-049: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain College Lennoxville

WHEREAS the relevant academic authorities of Champlain College Lennoxville have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Director of Human Resources / Corporate Affairs' Office on behalf of the Director of Constituent College; and

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommend that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be

awarded to the students of Champlain Regional College (Champlain College Lennoxville) whose names appear on the lists submitted to the Director of Human Resources / Corporate Affairs' Office.

Number of DEC's at Champlain College Lennoxville: 2

Number of AEC's at Champlain College Lennoxville: none

There was no call for the vote.

MOVED BY: N. BEATTIE

SECONDED BY: J. LACOMBE

MOTION CARRIED

D. Shewan spoke to the resolution.

Resolution CRC-2021-050: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain College Saint-Lambert

WHEREAS the relevant academic authorities of Champlain College Saint-Lambert have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Director of Human Resources / Corporate Affairs' Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain College Saint-Lambert) whose names appear on the lists submitted to the Director of Human Resources / Corporate Affairs' Office.

Number of DEC's at Champlain College Saint-Lambert: 5*

Number of AEC's at Champlain College Saint-Lambert: 18**

* 3 of them are from RAC services ** all of them are from RAC services

There was no call for the vote.

MOVED BY: D. SHEWAN

SECONDED BY: G. BOURGOING

MOTION CARRIED

E. Berryman spoke to the resolution.

Resolution CRC-2021-051: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain-St. Lawrence College

WHEREAS the relevant academic authorities of Champlain-St. Lawrence College have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Director of Human Resources / Corporate Affairs' Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be

awarded to the students of Champlain Regional College (Champlain-St. Lawrence College) whose names appear on the lists submitted to the Director of Human Resources / Corporate Affairs' Office.

Number of DEC's at Champlain-St. Lawrence College: 2

Number of AEC's at Champlain-St. Lawrence College: none

There was no call for the vote.

MOVED BY: E. BERRYMAN

SECONDED BY: J. SHUFELT

MOTION CARRIED

k) CEEC's preliminary report – QAA audit [INFORMATION]

O. Côté spoke to this item stating that as mentioned at the last board, we received the CEEC preliminary report but realised that they had requested to keep the distribution restricted for now until the official report is out. The official report will be shared with everyone once it is deposited on the CEEC portal. As required, a response regarding the preliminary report was sent to the CEEC on April 13, 2022.

l) Vacation reduction update [INFORMATION]

L. Larivière spoke to this item stating that accumulated vacation hours have been reduced since 2019/2020. They will be reduced even more with the summer vacation period coming up.

m) Awarding of Contract: SLB Cleaning Services – Saint-Lambert [RESOLUTION]

Y. Rainville spoke to the resolution.

Resolution CRC-2021-052: Awarding of Contract: SLB Cleaning Services – Saint-Lambert

WHEREAS in compliance with the College's Policy Respecting Procurement Contracts for Goods, Services and Construction and the Regulation Respecting Service Contracts of Public Bodies, tenders were sought for the St. Lambert Cleaning Service Contract; and

WHEREAS the actual contract comes to an end on May 31, 2022; and

WHEREAS on March 25, 2022, the College published a call for tenders on the official government website for tenders (SÉAO), *Services ménagers Roy Ltée - Champlain St-Lambert*; and

WHEREAS authorization has been received from the Director General for a 5-year contract period in the form of one-year term and four one-year renewal options; and

WHEREAS the sealed bids of five (5) suppliers were opened on April 13, 2022 at 14:00, local time, in the presence of the Director of Administrative Services, one (1) witness at the Sherbrooke Administrative Services offices; and

WHEREAS a thorough analysis has been completed by the Department of Material Services; and

WHEREAS the tender documents and the analysis are available in the College files; and

WHEREAS the company, *Services ménagers Roy Ltée* provided the lowest compliant bid;

BE IT THEREFORE RESOLVED that the Board of Governors awards the contract for the Cleaning services at Champlain College Saint-Lambert to *Services ménagers Roy Ltée* in the amount of \$ 3 071 069.20 (before taxes) for a one (1) year term and four (4) one-year renewal options starting June 1, 2022.

There was no call for the vote.

MOVED BY: D. SHEWAN
SECONDED BY: G. BOURGOING
MOTION CARRIED

n) Awarding of Contract: Renovation IT Services – Saint-Lambert [RESOLUTION]

Y. Rainville spoke to the resolution.

Resolution CRC-2021-053: Awarding of Contract: Renovation IT Services – Saint-Lambert

WHEREAS in compliance with the College's Policy Respecting Procurement Contracts for Goods, Services and Construction and the Regulation Respecting Service Contracts of Public Bodies, tenders were sought for the St. Lambert Renovation IT Services Contract; and

WHEREAS a need to improve the IT services sector has been identified by the College; and

WHEREAS resolution No.CRC-2021-040 for accessing the surplus allows for the funding of this project; and

WHEREAS on April 1, 2022 the College published a call for tenders on the official government website for tenders (SÉAO), *Aménagement du département TI _ Bloc E - Champlain St-Lambert*; and

WHEREAS the sealed bids of seven (7) suppliers were opened on April 20, 2022 at 10:00, local time, in the presence of the Director of Administrative Services, one (1) witness at the Sherbrooke Administrative Services offices; and

WHEREAS a thorough analysis has been completed by the Department of Material Services; and

WHEREAS the tender documents and the analysis are available in the College files; and

WHEREAS the company, SENTERRE ENTREPRENEUR GÉNÉRAL provided the lowest compliant bid; and

BE IT THEREFORE RESOLVED that the Board of Governors awards the contract for the *Aménagement du département TI _ Bloc E - Champlain St-Lambert* to SENTERRE ENTREPRENEUR GÉNÉRAL in the amount of \$119,999.99 (before taxes).

There was no call for the vote.

MOVED BY: C. NADEAU
SECONDED BY: M. MAZUR
MOTION CARRIED

o) Project Authorization and Delegation of Signing Authority – HVAC Reconstruction and Energy Saving Project – Saint-Lambert [RESOLUTION]

Y. Rainville spoke to the resolution.

Resolution CRC-2021-054: Project Authorization and Delegation of Signing Authority – HVAC Reconstruction and Energy Saving Project – Saint-Lambert

WHEREAS the college is launching a major project no 3W20041 to replace its ventilation, air conditioning, heating and controls (HVAC) equipment; and

WHEREAS the project includes a significant energy saving component; and

WHEREAS, for grant purposes and best practices, Board authorization is required to proceed with the project; and

WHEREAS a delegation of signature to the DG is required to sign the project documents to be submitted to the Ministry; and

WHEREAS a resolution to create a Reserve Fund of \$2M from the Saint-Lambert surplus was approved at the regular Board meeting of November 27, 2020, to finance a portion of the project, and

WHEREAS the financial planning presented to the Board including a grant to be received from the Ministry (MES) covers the totality of the estimated expenses of \$9.2M and,

BE IT THEREFORE RESOLVED that the Board of Governors authorizes the launching of the project described herein at an estimated cost of \$9.2M, and

BE IT THEREFORE FURTHER RESOLVED that the Board of Governors delegates the signing authority to the Director General for all relevant documents to be submitted to the Ministry (MES).

There was no call for the vote

MOVED BY: D. SHEWAN

SECONDED BY: C. MICHEL

MOTION CARRIED

p) Donations, Sponsorships and Memberships Policy [NOTICE OF MOTION]

O. Côté spoke to this item stating that a resolution for the Donations, Sponsorships and Memberships Policy will be presented at the June 15, 2022 meeting of the Board of Governors.

q) Auxiliary Services Policy [NOTICE OF MOTION]

O. Côté spoke to this item stating that a resolution for the Auxiliary Services Policy will be presented at the June 15, 2022 meeting of the Board of Governors.

8. ADJOURNMENT

Motion to adjourn the meeting by P. Bleau at 9:28 p.m.

François Paradis
Chairperson

Line Larivière
Director of Human Resources /
Corporate Affairs