MEETING OF THE BOARD OF GOVERNORS

By: Videoconference

DATE: August 24, 2026 **TIME:** 12:00 noon

Minutes

VOTING MEMBERS PRESENT:

J. P. Caron (Ex-officio)	Director General
P. Cooper (Ex-officio)	Director Constituent College, Lennoxville
M-H. Fandrich	Government Appointee, Regional Labour Market
G. Gagné (Chair)	Government Appointee, University
D. Albert	Faculty Representative, Saint-Lambert (observer)
N. Gagné	Professional Staff Representative, Saint-Lambert
M. Lacoste	Parent Representative, Saint-Lambert
A. Lessard	Faculty Representative, Lennoxville
C. Michel	Government Appointee, Enterprise
B. René (Ex-officio)	Director Constituent College, St. Lawrence
D. Shewan (Ex-officio)	Director Constituent College, Saint-Lambert
P. Straub	Support Staff Representative, St. Lawrence
M. Wiedenhoff	Parent Representative, Lennoxville

REGRETS:

M. Lévesque	Government Appointee, Socio-Economic Sector
K. Deveau	Technical Graduate, Lennoxville
A. Thériault	Government Appointee, School Board
E. Richard	Government Appointee, Socio-Economic Sector
M. Plante	Faculty Representative, St. Lawrence
M. Vigneault	Government Appointee, Socio-Economic Sector

VACANT SEATS:

Technical Student – Saint-Lambert
Pre-University graduate, Saint Lambert

R. Abouzia	Director, Corporate Affairs and Communications, Secretary General
I. Archambault	Director, Administrative Services
D. Lauzière	Executive Advisor - SMC

3 min	**1.**	**WELCOME AND ANNOUNCEMENTS**	
2 min	**2.**	**ADOPTION OF AGENDA**	
	3.	**NEW BUSINESS**	
5 min	a)	**RESOLUTION RE:**	DECs and AECs
5 min	b)	**RESOLUTION RE:**	Nomination - Board representative on the CRC Foundation
5 min	c)	**RESOLUTION RE:**	Delegation – Approval of Financial transaction (over 100K)
5 min	d)	**RESOLUTION RE:**	Renovation – Lighting system, Acoustic Tiles and Fire Protection – Phase II – Champlain Regional College - St.- Lawrence
	4.	**ADJOURNMENT**	

1. ANNOUNCEMENTS & CORRESPONDENCE

The Chair opened the meeting at 12:03 p.m. and welcomed members back following the summer break and expressed anticipation for the start of the new academic year as students return to campus. A special welcome was extended to Benjamin René, Director of Constituent College St. Lawrence who was attending his first meeting.
Members were advised that, as is customary, the August meeting will be shorter in duration. The approval of the June and August meeting minutes, together with any business arising from those meetings, are deferred to the October meeting.
Several members have not yet submitted the Ministry-required questionnaire that must accompany the annual financial report (*Questionnaire no. 3 or no. 4 pour le rapport financier annuel d'un CÉGEP*). A reminder was sent to those concerned and requested that the outstanding forms be completed and returned as soon as possible.

2. MODIFICATIONS AND ADOPTION OF AGENDA (3 min)

No conflicts of interest were declared.

The agenda was presented and, with no amendments proposed, was moved, seconded, and adopted as presented.

MOVED BY: NATHALIE GAGNÉ
SECONDED BY: PHILIP COOPER

Motion carried. Thank you.

3. NEW BUSINESS

P. Cooper spoke to the resolution.

RESOLUTION CRC-XX: DIPLOMAS OF COLLEGE STUDIES (DECS) AND ATTESTATIONS OF COLLEGE STUDIES (AECS) – CHAMPLAIN COLLEGE LENNOXVILLE

WHEREAS the relevant academic authorities of Champlain College Lennoxville have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Corporate Affairs' Office on behalf of the Director of Constituent College; and

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommend that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain College Lennoxville) whose names appear on the lists submitted to the Corporate Affairs' Office.

Number of DECs at Champlain College Lennoxville: 20
Number of AECs at Champlain College Lennoxville: none

MOVED BY: P. COOPER
SECONDED BY: C. MICHEL

There was no call for the vote.
Motion carried.

D. Shewan spoke to the resolution.

RESOLUTION XX: DIPLOMAS OF COLLEGE STUDIES (DECS) AND ATTESTATIONS OF COLLEGE STUDIES (AECS) – CHAMPLAIN COLLEGE SAINT-LAMBERT

WHEREAS the relevant academic authorities of Champlain College Saint-Lambert have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Corporate Affairs' Office on behalf of the Director of Constituent College; and

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommend that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be

awarded to the students of Champlain Regional College (Champlain College Saint-Lambert) whose names appear on the lists submitted to the Corporate Affairs' Office.

Number of DECs at Champlain College Saint-Lambert: 184 *
Number of AECs at Champlain College Saint-Lambert: 35**
* 2 of these are from RAC
** 24 of these are from RAC

MOVED BY: D. SHEWAN
SECONDED BY: P. STRAUB

There was no call for the vote.
Motion carried.

B. René spoke to the resolution.

RESOLUTION XX: DIPLOMAS OF COLLEGE STUDIES (DECS) AND ATTESTATIONS OF COLLEGE STUDIES (AECS) – CHAMPLAIN-ST. LAWRENCE COLLEGE

WHEREAS the relevant academic authorities of Champlain-St. Lawrence College have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Corporate Affairs' Office on behalf of the Director of Constituent College; and

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommend that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain-St. Lawrence College) whose names appear on the lists submitted to the Corporate Affairs' Office.

Number of DECs at Champlain-St. Lawrence College: 40

Number of AECs at Champlain-St. Lawrence College: none

MOVED BY: B. RENÉ
SECONDED BY: N. GAGNÉ

There was no call for the vote.
Motion carried.

b. NOMINATION - BOARD REPRESENTATIVE ON THE CRC FOUNDATION

I. Archambault spoke to the resolution.

Appointment of a Board of Governors Representative to the CRC Foundation Board of Directors

WHEREAS the Board of Governors, at its meeting of June 19, 2026, approved the affiliation of *La Fondation C.R.C. Inc.* (Champlain Regional College Foundation) with Champlain Regional College;

WHEREAS Resolution No. CRC-2025-052 adopted at that meeting, provides for the appointment of one (1) representative of the Champlain Regional College Board of Governors to serve on the Foundation's Board of Directors;

WHEREAS the Board of Governors wishes to designate its representative in accordance with the governance structure approved by the Board;

BE IT RESOLVED AS FOLLOWS:

THAT the Board of Governors appoint Patrick Straub as its representative on the Board of Directors of the Champlain Regional College Foundation;

THAT the appointed representative serve in accordance with the Foundation's bylaws and applicable governance policies, and represent the interests of the Board of Governors in matters brought before the Foundation's Board of Directors;

THAT this appointment take effect immediately and remain in force until the representative's successor is appointed, or until such time as the Board of Governors determines otherwise.

MOVED BY: N. GAGNÉ
SECONDED BY: A. LESSARD

There was no call for the vote.
Motion carried.

C. DELEGATION – APPROVAL OF FINANCIAL TRANSACTIONS (OVER 100K)

I. Archambault spoke to the resolution.

WHEREAS Bylaw Number 5, Article 4.1.4, states that financial transactions shall be carried out and approved on the prescribed forms which clearly identify the amount of the transaction and the approval authority, and which bear the signature of the persons authorized according to Appendix 1, and

WHEREAS Appendix 1 states that the approval authority for transaction values for the purchase of goods and services (except capital expenditures) exceeding $99,999 must be either the Executive Committee or the Board of Governors; and

WHEREAS in conformity with Bylaw Number 5, the transaction complies with all applicable governmental regulations and the budgetary policy of the Ministry; and

WHEREAS under chapitre C-7.01 of the *LOI SUR LE CENTRE D'ACQUISITIONS GOUVERNEMENTALES* (CAG) public bodies are required to participate in mandates of the CAG and deadlines for submitting participation documents are generally short;

BE IT THEREFORE RESOLVED that the Board of Governors approves the following financial transaction for the 2026-2027 academic year:

- *Fédération des cégeps* – 2026-2027 annual fees $ 224,219.35

BE IT THEREFORE FURTHER RESOLVED that the Board of Governors delegates to the Director General, its approval authority for the following financial transactions and CAG participation during the 2026-2027 academic year.

- *Hydro-Québec* - Public services 2026-2027 $ 250,000 or less per transaction
- *Energir natural gas* - Public services 2026-2027 $ 250,000 or less per transaction
- *CAG* group purchasing mandate participation* $ 750,000 or less per mandate

*LOI SUR LE CENTRE D'ACQUISITIONS GOUVERNEMENTALES
Art.6 The Centre has all the powers necessary to enter into a contract on behalf of a public body and at the expense of the latter.

MOVED BY: P. COOPER
SECONDED BY: D. SHEWAN

There was no call for the vote.
Motion carried.

I. Archambault presented the resolution.

D. RENOVATION – LIGHTING SYSTEM, ACOUSTIC TILES AND FIRE PROTECTION – PHASE II – CHAMPLAIN REGIONAL COLLEGE - ST.- LAWRENCE

WHEREAS in compliance with the College's Policy Respecting Procurement Contracts for Goods, Services and Construction and the Regulation Respecting Service Contracts of Public Bodies, tenders were sought for the Saint-Lambert Security Services; and

WHEREAS on June 30, 2026 the College published a call for tenders on the official government website for tenders (SÉAO), Refection System d'éclairage, tuiles acoustiques et protection incendie - Phase II; and

WHEREAS the project is included in the 2026-2027 capital budget, and

WHEREAS the sealed bids of five (5) suppliers were opened on August 11, 2026 at 11:00, local time, in the presence of the Deputy Director - Material Resources Services and one (1) witness at the Sherbrooke Administrative Services offices; and

WHEREAS the tender documents and the analysis are available in the College files; and

WHEREAS the company, *LAPLANTE CONSTRUCTION (2006) INC.* provided the lowest compliant bid;

BE IT THEREFORE RESOLVED that the Board of Governors awards the contract for the Renovation of the Lighting System, Acoustic Tiles, and Fire Protection – Phase II at Champlain College Saint-Lawrence to *LAPLANTE CONSTRUCTION (2006) INC.*in the amount of *$525,247.00* before taxes.

MOVED BY: M-H. FANDRICH
SECONDED BY: P. COOPER

There was no call for the vote.
Motion carried.

4. ADJOURNMENT

The Chair reminded Members that the next Board meeting will be held in Sherbrooke on October 23, followed by a strategic planning session on October 24. Additional details will be circulated closer to the meeting dates.
In preparation for the Board meeting, committees were asked to convene to elect a chair, review their Terms of Reference, and establish an action plan for the year for presentation to the Board. The Secretary General will call for nominations to fill an internal member position on the Governance and Ethics Committee, following the change in status of D. Albert to observer, which precludes voting rights.

The Chair adjourned the meeting at 12:25 p.m.
MOVED BY: A. LESSARD
SECONDED BY: P. COOPER