



## BOARD OF GOVERNORS

### Minutes of the Regular Meeting

held on Wednesday, January 29, 2020 at 7:00 p.m. by videoconference

#### VOTING MEMBERS PRESENT:

N. Beattie (Ex-officio)	Director Constituent College, Lennoxville
C. Beaulieu	Government Appointee, University Sector
E. Berryman (Ex-officio)	Director Constituent College, St. Lawrence
G. Bourgoing	Government Appointee, Socio-Economic Sector
O. Côté (Ex-officio)	Director General
D. Denault	Support Staff Representative, St. Lawrence
G. Gerdes	Pre-University Student Representative, St. Lawrence
J. Lacombe	Faculty Representative, Lennoxville
M. Léger	Parent Representative, Saint-Lambert
M. Murphy	Technical Student Representative, Saint-Lambert
F. Paradis	Government Appointee, Socio-Economic Sector
D. Perreault	Faculty Representative, St. Lawrence
D. Shewan (Ex-officio)	Director Constituent College, Saint-Lambert
E. Thananayagam	Technical Graduate, Saint-Lambert
K. Thornhill	Professional Representative, Saint-Lambert

#### NON-VOTING MEMBERS PRESENT:

K. Saint-Jean	Student Representative, Lennoxville
B. Toombs	Faculty Representative, Saint-Lambert

#### REGRETS:

H. Bélanger	Government Appointee, Regional Labour Market
P. Booth Morrison	Government Appointee, School Board Sector
L. Hanrahan	Pre-university Graduate, St. Lawrence
J. Shufelt	Government Appointee, Enterprise
A. Standish	Government Appointee, Enterprise

#### VACANT SEATS:

Government Appointee, Socio-Economic Sector (Québec)  
Parent Representative, Lennoxville

#### COLLEGE OFFICERS:

N. Chrétien	Director, Human Resources & Secretary General
Y. Rainville	Director, Material Services & Interim Director Financial Services

QUORUM ATTAINED WITH 15 OF 20 SITTING VOTING MEMBERS PRESENT.

## AGENDA

1. **Announcements and Correspondence**
2. **Modification and Adoption of the Agenda**
3. **Approval of Minutes of Previous Meeting(s)**
  - a) Regular meeting of November 27, 2019
4. **Business Arising from Previous Meetings**
  - a) Letters patent and private bill
  - b) Update on election of the Board of Governors committees
  - c) Update on linguistic review of Bylaw 1
  - d) Update to the Regional College website
  - e) Update on vacation reduction plan
  - f) Update on 2019-2020 AOP
  - g) Management Personnel Policy, section 10-4.00 Vacation
  - h) Update on tender call for executive coaching services
5. **Officers' Reports**
  - a) Director of Constituent College, Champlain College Lennoxville
  - b) Director of Constituent College, Champlain College Saint-Lambert
  - c) Director of Constituent College, Champlain–St. Lawrence College
  - d) Director General
6. **Public Question Period**
7. **New Business**
  - a) **RESOLUTION RE:** DECs and AECs
  - b) **RESOLUTION RE:** Quality Assurance Audit Plan
  - c) **INFORMATION RE:** *Commission d'évaluation de l'enseignement collégial* (CEEC) Report: Application of the Institutional Policy on the Evaluation of Student Achievement (IPESA)
  - d) **RESOLUTION RE:** Bylaw Number 6 – Revision of student fees
  - e) **NOTICE OF MOTION RE:** Bylaw Number 6
  - f) **RESOLUTION RE:** Election of the Board of Governors Committees
  - g) **RESOLUTION RE:** Long-term borrowing plan 2019-2020
  - h) **RESOLUTION RE:** Awarding of contract: *Service professionnels d'auditeurs indépendants*
  - i) **RESOLUTION RE:** Awarding of contract: Disaster restoration - Champlain College Lennoxville
  - j) **RESOLUTION RE:** Colleges and Institutes Canada (CICan) voting delegates
8. **Adjournment**

**1. ANNOUNCEMENTS AND CORRESPONDENCE**

The Chair called the meeting to order at 7:03 p.m.

Regrets received from H. Bélanger, P. Booth Morrison, L. Hanrahan, A. Standish, and J. Shufelt.

The Director General announced the resignation of the Director Human Resources & Secretary General. Nancy Chrétien will be leaving the college on February 14<sup>th</sup> after 10 years of services.

**2. MODIFICATION AND ADOPTION OF THE AGENDA**

It was moved to adopt the agenda as modified.

There was no call for the vote.

MOVED BY: D. SHEWAN  
SECONDED BY: C. BEAULIEU  
MOTION CARRIED

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

**a) Regular Meeting of November 27, 2019**

It was moved to adopt the minutes of the Regular Meeting of the Board of Governors of November 27, 2019 as modified.

There was no call for the vote.

MOVED BY: N. BEATTIE  
SECONDED BY: D. PERREAULT  
MOTION CARRIED

**4. BUSINESS ARISING FROM PREVIOUS MEETINGS**

**a) Letters patent and private bill**

Once the Letters patent are signed by the Gouverneur Général we can begin to look at the private bill. According to our ministry-appointed facilitator, the Letters patent should be signed within a couple of days.

**b) Update on election of the Board of Governors committees**

After seeking advice from J.P. Gagné, expert in Governance and Chair of the Board of Governors at Cégep Édouard Montpetit, it was recommended to postpone the election of other Board of Governors committees to the fall of 2020. This would enable the college to transition smoothly into its new governance structure. Meanwhile, the Executive committee could serve as the entity to do tasks that would generally be required by those committees.

**c) Update on linguistic review of Bylaw 1**

N. Chrétien spoke to this item. The linguistic review was done by C. Kerr, Board subcommittee member and English Teacher at Champlain Saint-Lambert. N. Chrétien is presently reading the final version of the text before putting it on the Champlain Regional College website.

D. Shewan on behalf of the Board of Governors, expressed thanks and gratitude to Ms. Kerr for the time and energy she dedicated to reviewing the documents.

**d) Update to the Regional College Website**

N. Chrétien spoke to this item. The governance tab has been updated to facilitate access to agendas and minutes. More updates are to follow regarding the Director of Study and Director General's pages as well as the personnel directory.

**e) Update on vacation reduction plan**

Y. Rainville spoke to this item and mentioned that quarterly status reports will be presented to members of the Board of Governors.

**f) Update on 2019-2020 AOP**

O. Côté spoke to this item stating that the requested references to the Strategic Plan had been added to the Annual Operating Plan (AOP) and that the version received included the mid-year activity update.

**g) Management Personnel Policy, section 10-4.00**

N. Chrétien spoke to this item. A proposal regarding vacation in the Management Personnel Policy is presently in consultation and an update will be given at the next Board of Governors meeting.

**h) Update on tender call for executive coaching services**

Y. Rainville spoke this item. Since only one bid was received, a new tender call was sent and new bids will be opened on February 10, 2020.

**5. OFFICERS' REPORTS**

**a) Director, Champlain College Lennoxville**

N. Beattie spoke to her report.

**b) Director, Champlain College Saint-Lambert**

D. Shewan spoke to his report.

**c) Director, Champlain–St. Lawrence College**

E. Berryman spoke to his report.

**d) Director General**

The Director General spoke to her report.

**6. PUBLIC QUESTION PERIOD**

A 15-minute public question period was held.

**7. NEW BUSINESS**

**a) Awarding of DEC and AEC diplomas [RESOLUTIONS]**

N. Beattie spoke to the resolution.

**Resolution CRC-2019-023: Diplomas of College Studies (DECs) — Champlain College Lennoxville**

WHEREAS the relevant academic authorities of Champlain College Lennoxville have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Secretary General's Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) be awarded to the students of Champlain College Lennoxville whose names appear on the lists submitted to the Secretary General's Office.

Number of DEC's at Champlain College Lennoxville: 32

There was no call for the vote.

MOVED BY: N. BEATTIE

SECONDED BY: C. BEAULIEU

**MOTION CARRIED**

D. Shewan spoke to the resolution.

**Resolution CRC-2019-024: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain College Saint-Lambert**

WHEREAS the relevant academic authorities of Champlain College Saint-Lambert have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Secretary General's Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain College Saint-Lambert) whose names appear on the lists submitted to the Secretary General's Office.

Number of DEC's at Champlain College Saint-Lambert: 124

Number of AEC's at Champlain College Saint-Lambert: 41

There was no call for the vote.

MOVED BY: D. SHEWAN  
SECONDED BY: G. BOURGOING  
**MOTION CARRIED**

E. Berryman spoke to the resolution.

**Resolution CRC-2019-025: Diplomas of College Studies (DECs) — Champlain – St. Lawrence College**

WHEREAS the relevant academic authorities of Champlain - St. Lawrence College have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Secretary General's Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) be awarded to the students of Champlain Regional College (Champlain- St. Lawrence College) whose names appear on the lists submitted to the Secretary General's Office.

Number of DEC's at Champlain – St. Lawrence College: 63  
There was no call for the vote.

MOVED BY: E. BERRYMAN  
SECONDED BY: D. PERREAULT  
**MOTION CARRIED**

**b) Quality Assurance Audit Plan [RESOLUTION]**

E. Berryman spoke to the resolution.

**Resolution CRC-2019-026: Quality Assurance Audit Plan**

WHEREAS Champlain Regional College is required by the *Commission d'évaluation de l'enseignement collégial* (CEEC) to conduct a self-evaluation of its quality assurance mechanisms in four specific areas: (1) programs of studies, (2) evaluation of student achievement, (3) strategic planning, and (4) student success planning; and

WHEREAS the CEEC expects that the College will conduct this self-evaluation of quality assurance mechanisms according to a Board-approved plan; and

WHEREAS a Quality Assurance Steering Committee has been established, composed of the three Directors of Constituent Colleges; and

WHEREAS the Quality Assurance Steering Committee has prepared the *Quality Assurance Audit Plan* to guide the self-evaluation of quality assurance mechanisms at Champlain Regional College; and

WHEREAS the *Quality Assurance Audit Plan* was disseminated for consultation at all four locations of the College; and

WHEREAS, at Champlain College Lennoxville, the *Quality Assurance Audit Plan* was discussed by the Commission of Studies on October 24, 2019 and a resolution (CS-LEN-2019-001) was passed recommending it to the Governing Board which subsequently discussed it on December 10, 2019

and passed a resolution (LEN-2019-005) recommending that it be adopted by the Board of Governors; and

WHEREAS, at Champlain-St. Lawrence College, the *Quality Assurance Audit Plan* was discussed by the Commission of Studies on December 3, 2019 and a resolution (LAW-2019-007-CS) was passed recommending it to the Governing Board which subsequently discussed it on January 15, 2020 and passed a resolution (LAW-2019-008) recommending that it be adopted by the Board of Governors; and

WHEREAS, at Champlain College Saint-Lambert, the *Quality Assurance Audit Plan* was discussed by the Academic Council / Commission of Studies on November 7, 2019 and a motion was passed that it receive the document, and also discussed by the Governing Board on November 11, 2019 where a motion was passed that the audit plan be adopted; and

WHEREAS the *Quality Assurance Audit Plan* has been reviewed and discussed by the Board of Governors;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College adopts the *Quality Assurance Audit Plan*.

There was no call for the vote.

MOVED BY: D. SHEWAN

SECONDED BY: N. BEATTIE

**MOTION CARRIED**

**c) Commission d'évaluation de l'enseignement collégial (CEEC) Report: Application of the Institutional Policy on the Evaluation of Student Achievement (IPESA) [INFORMATION]**

The Director General spoke to this item. The Commission d'évaluation de l'enseignement collégial (CEEC) sent their preliminary report to the Director General for comments before it is published on the CEEC website. This report has been shared with the Constituent College Directors for feedback and a letter will be sent to the CEEC acknowledging receipt of the report and stating what has been done so far regarding their recommendations.

**d) Bylaw Number 6 – Revision of student fees [RESOLUTION]**

Y. Rainville spoke to the resolution.

**Resolution CRC-2019-027: Bylaw Number 6 – Revision of student fees**

WHEREAS the Regulation respecting the tuition fees that a general and vocational college must charge has been updated; and

WHEREAS modifications to the following student fees for implementation as of the fall 2020 semester are being proposed:

- Auxiliary Service Fee for full-time students:
  - Saint-Lambert: from \$125 to \$130
  - Lennoxville: from \$140 to \$142
- Auxiliary Service Fee – services provided by Bishop's University Lennoxville only:
  - from \$40 to \$43 for full-time students and

- from \$10 to \$11 for part-time students.
- Auxiliary Service Fee for part-time students:
  - Lennoxville: from \$35 to \$36
  - New Fee at Saint-Lambert under Other Program and Course related
- File analysis and preparation for the transfer to another institution: \$250

WHEREAS the proposed modifications were presented and approved by the respective Constituent College Governing Boards;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College approves the proposed modifications to Bylaw Number 6 regarding student fees, for application as of fall 2020 semester.

There was no call for the vote.

MOVED BY: D. PERREAULT  
 SECONDED BY: G. BOURGOING  
**MOTION CARRIED**

**e) Bylaw Number 6 [NOTICE OF MOTION]**

Y. Rainville spoke to this item stating that, after consultation, changes to this Bylaw will be brought to an upcoming Board of Governors meeting.

**f) Election of Board of Governors committees [RESOLUTION]**

The Chair spoke to the resolution

**Resolution CRC-2019-028: Board of Governors committees**

WHEREAS, after seeking advice from J.P. Gagné, expert in Governance and Chair of the Board of Governors at Cégep Édouard Montpetit, it was recommended to postpone the election of other Board of Governors committees to the fall of 2020; and

WHEREAS, this would enable the college to transition smoothly into its new governance structure;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College endorses the recommendation to defer the nominations of the committees for the balance of the 2019-2020 academic year and that the responsibilities and mandates of said committees be transferred to the Executive Committee for the duration of the academic year.

There was no call for the vote.

MOVED BY: D. SHEWAN  
 SECONDED BY: C. BEAULIEU  
**MOTION CARRIED**

**g) Long term borrowing plan [RESOLUTION]**

Y. Rainville spoke to the resolution.



**Resolution CRC-2019-029: Long term borrowing plan 2019-2020**

EXTRAIT du procès-verbal d'une séance ordinaire du conseil d'administration du Champlain Regional College tenue à Sherbrooke par vidéoconférence le 29 janvier 2020 à compter de 19 heures et à laquelle il y avait quorum.

Résolution numéro : ADM-2019-029

**RÉGIME D'EMPRUNTS À LONG TERME**

ATTENDU QUE, conformément à l'article 78 de la Loi sur l'administration financière (RLRQ, chapitre A-6.001), le Champlain Regional College (l'« Emprunteur ») souhaite instituer un régime d'emprunts, valide jusqu'au 30 juin 2020, lui permettant d'emprunter à long terme auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour un montant n'excédant pas 1 487 000 \$;

ATTENDU QUE, conformément à l'article 83 de cette loi, l'Emprunteur souhaite prévoir, dans le cadre de ce régime d'emprunts, que le pouvoir d'emprunter et celui d'en approuver les conditions et modalités soient exercés par au moins deux de ses dirigeants;

ATTENDU QU'il y a lieu d'autoriser ce régime d'emprunts, d'établir le montant maximum des emprunts qui pourront être effectués en vertu de celui-ci ainsi que les caractéristiques et limites relativement aux emprunts à effectuer et d'autoriser des dirigeants de l'Emprunteur à conclure tout emprunt en vertu de ce régime et à en approuver les conditions et modalités;

ATTENDU QUE le ministre de l'Éducation et de l'Enseignement supérieur (le « Ministre ») a autorisé l'institution du présent régime d'emprunts, selon les conditions auxquelles réfère sa lettre du 20 septembre 2019;

**SUR LA PROPOSITION DE, ET APPUYÉ DE IL EST RÉSOLU :**

1. QU'un régime d'emprunts, valide jusqu'au 30 juin 2020, en vertu duquel l'Emprunteur peut, sous réserve des caractéristiques et limites énoncées ci-après, effectuer des emprunts à long terme auprès du ministre des Finances, à titre de responsable du Fonds de financement, un montant n'excédant pas 1 487 000 \$, soit institué;

2. QUE les emprunts à long terme effectués par l'Emprunteur en vertu du présent régime d'emprunts soient sujets aux caractéristiques et limites suivantes :

a) malgré les dispositions du paragraphe 1 ci-dessus, l'Emprunteur ne pourra, au cours de chacune des périodes de quinze mois s'étendant du 1<sup>er</sup> avril au 30 juin et comprises dans la période visée au paragraphe 1, effectuer des emprunts qui auraient pour effet que le montant total approuvé pour l'Emprunteur, pour une telle période, par le Conseil du trésor au titre de la programmation des emprunts à long terme des collèges d'enseignement général et professionnel, soit dépassé;

b) l'Emprunteur ne pourra effectuer un emprunt à moins de bénéficier d'une subvention du gouvernement du Québec conforme aux normes établies par le Conseil du trésor, au titre de l'octroi ou de la promesse de subventions aux collèges d'enseignement général et professionnel ainsi qu'aux termes et conditions déterminés par le Ministre et pourvoyant au paiement en capital et intérêt de l'emprunt concerné même si, par ailleurs, le paiement de cette subvention est sujet à ce que les sommes requises à cette fin soient votées annuellement par le Parlement;

c) chaque emprunt ne pourra être effectué qu'en monnaie légale du Canada auprès du ministre des Finances, à titre de responsable du Fonds de financement;

d) le produit de chaque emprunt ne pourra servir, outre le paiement des frais inhérents à l'emprunt concerné, que pour financer les dépenses d'investissements et les dépenses inhérentes aux investissements de l'Emprunteur subventionnées par le Ministre;

3. QU'aux fins de déterminer le montant total auquel réfère le paragraphe 1 ci-dessus, il ne soit tenu compte que de la valeur nominale des emprunts effectués par l'Emprunteur;

4. QU'en plus des caractéristiques et limites énoncées précédemment, les emprunts comportent les caractéristiques suivantes :

a) l'Emprunteur pourra contracter un ou plusieurs emprunts pendant toute la durée du régime d'emprunts jusqu'à concurrence du montant qui y est prévu, et ce, aux termes d'une seule et unique convention de prêt à conclure entre l'Emprunteur et le ministre des Finances, à titre de responsable du Fonds de financement;

b) chaque emprunt sera constaté par un billet fait à l'ordre du ministre des Finances, à titre de responsable du Fonds de financement;

c) le taux d'intérêt payable sur les emprunts sera établi selon les critères déterminés par le gouvernement en vertu du décret numéro 432-2018 du 28 mars 2018, tel que ce décret peut être modifié ou remplacé de temps à autre; et

d) afin d'assurer le paiement à l'échéance du capital de chaque emprunt et des intérêts dus sur celui-ci, la créance que représente pour l'Emprunteur la subvention qui lui sera accordée par le Ministre, au nom du gouvernement du Québec, sera affectée d'une hypothèque mobilière sans dépossession en faveur du ministre des Finances, à titre de responsable du Fonds de financement.

5. QUE l'Emprunteur soit autorisé à payer, à même le produit de chaque emprunt contracté en vertu de ce régime d'emprunts, les frais d'émission et les frais de gestion qui auront été convenus;

6. QUE l'un ou l'autre des dirigeants suivants :

La Directrice générale

Le Directeur des services administratifs

La Directrice ou le Directeur de collège constituant

de l'Emprunteur, pourvu qu'ils soient deux agissant conjointement, soit autorisé, au nom de l'Emprunteur, à signer la convention de prêt, la convention d'hypothèque mobilière et le billet, à consentir à toute clause et garantie non substantiellement incompatible avec les dispositions des présentes, à livrer le billet, à apporter toutes les modifications à ces documents non substantiellement incompatibles avec les présentes ainsi qu'à poser tous les actes et à signer tous les documents, nécessaires ou utiles, pour donner plein effet aux présentes;

7. QUE, dans la mesure où l'Emprunteur a déjà adopté une résolution instituant un régime d'emprunts pour les mêmes fins, la présente résolution remplace la résolution antérieure, sans pour autant affecter la validité des emprunts conclus sous son autorité avant la date du présent régime d'emprunts.

There was no call for the vote.

MOVED BY: D. PERREAULT

SECONDED BY: G. BOURGOING

**MOTION CARRIED**

**h) Awarding of contract: *Service professionnels d'auditeurs indépendants* [RESOLUTION]**

Y. Rainville spoke to the resolution.

**Resolution CRC-2019-030: *Awarding of contract: Service professionnels d'auditeurs indépendants***

WHEREAS in compliance with the Regional College's Policy Respecting Procurement Contracts for Goods, Services and Construction and the Regulation Respecting Service Contracts of Public Bodies ("Regulation"), tenders were sought for independent auditor services to select a firm for a three (3) year mandate (2019-2022); and

WHEREAS on January 6, 2020, the College published a call for tenders on the official government website for tenders (SÉAO) number 1W-131; and

WHEREAS the awarding of the contract is based on the lowest compliant bid; and

WHEREAS the sealed bids of one supplier was opened on January 22, 2020 at 11:00, local time, in the presence the Director of Material Services and a witness, at the administration offices located at 1301 Portland Blvd., Sherbrooke (Québec); and

WHEREAS the Regulation requires an authorization from the Director General to proceed with a single compliant bid; and

WHEREAS the mandatory *Annexe 2 – Fiche d'autorisation du dirigeant de l'organisme* from the Treasury Board has been completed and signed by the Director General; and

WHEREAS the tender documents are available in the Regional College files; and

BE IT RESOLVED that the Board of Governors of Champlain Regional College awards the three (3) year contract for auditing services to Raymond Chabot Grant Thornton, in the amount of \$123,000 (before taxes).

There was no call for the vote.

MOVED BY: C. BEAULIEU

SECONDED BY: N. BEATTIE

**MOTION CARRIED**

**i) Awarding of contract: Disaster restoration – Champlain College Lennoxville [RESOLUTION]**

Y. Rainville spoke to the resolution.

**Resolution CRC-2019-031: *Awarding of contract: Disaster restoration – Champlain College Lennoxville***

WHEREAS on November 1, 2019, the Champlain College Lennoxville building suffered major damage as a result of flooding; and

WHEREAS the Regulation respecting certain service contracts of public bodies under the Act respecting contracting by public bodies (LCOP) contains a clause for the awarding of contracts in emergency situations; and

WHEREAS Champlain Regional College has full insurance coverage with multiple insurers for all its buildings through the CEGEP network group purchasing provider, Collecto; and

WHEREAS with the approval of the insurers an emergency response request had been placed with Phoenix intervention après sinistre; and

WHEREAS the insurers have assessed the intervention and reconstruction to be estimated at \$850,000; and

WHEREAS the Regional College's insurance will cover the full value of the claim less a deductible of \$25,000;

BE IT RESOLVED that the Board of Governors of Champlain Regional College awards the contract for disaster restoration at Champlain College Lennoxville to Phoenix inc., in the amount evaluated at \$850,000 (before taxes).

There was no call for the vote.

MOVED BY: N. BEATTIE

SECONDED BY: J. LACOMBE

**MOTION CARRIED**

**j) Colleges and Institutes Canada (CICan) voting delegates [RESOLUTION]**

N. Chrétien spoke to the resolution.

**Resolution CRC-2019-032: Colleges and Institutes Canada (CICan) voting delegates**

WHEREAS the Regional College's practice is to appoint two (2) governors, namely the Chair and the Director General, as voting delegates to the CICan annual general meeting;

BE IT THEREFORE RESOLVED THAT the Board of Governors of Champlain Regional College recommends that the Chair and the Director General be appointed as the voting delegates to the CICan annual general meeting of 2020.

BE IT THEREFORE FURTHER RESOLVED that the Board of Governors of Champlain Regional College recommends the Vice-Chair be named as alternate voting delegate in the event that either the Chair or the Director General are unable to attend the CICan annual general meeting of 2020.

There was no call for the vote.

MOVED BY: D. SHEWAN

SECONDED BY: M. MURPHY

**MOTION CARRIED**

**8. ADJOURNMENT**

At 9:00 p.m., it was moved by C. Beaulieu that the meeting be adjourned.

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François Paradis  
Chair

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Nathalie Couderc  
Administrative Technician