



## **BOARD OF GOVERNORS**

### **Minutes of the Regular Meeting**

**Held on Friday, January 29, 2021 at 6:00 p.m. by videoconference**

#### **VOTING MEMBERS PRESENT:**

N. Beattie (Ex-officio)	Director Constituent College, Lennoxville
E. Berryman (Ex-officio)	Director Constituent College, St. Lawrence
C. Beaulieu	Government Appointee, University Sector
P. Bleau	Faculty Representative, St. Lawrence
G. Bourgoing	Government Appointee, Socio-Economic Sector
M. Chabot	Pre-University Graduate, St. Lawrence
C. Charest	Government Appointee, Regional Labour Market
O. Côté (Ex-officio)	Director General
D. Denault	Support Staff Representative, St. Lawrence
D. Galarneau	Government Appointee, Socio-Economic Sector (Quebec)
J. Lacombe	Faculty Representative, Lennoxville
M. Léger	Parent Representative, Saint-Lambert
T. Marisa Rodrigues	Pre-University Student, Lennoxville
F. Paradis	Government Appointee, Socio-Economic Sector
E. Pinel	Technical Student Representative, Saint-Lawrence
D. Shewan (Ex-officio)	Director Constituent College, Saint-Lambert

#### **NON-VOTING MEMBERS PRESENT:**

F. Hogue (non-voting)	Student Representative, St. Lambert
B. Toombs	Faculty Representative, Saint-Lambert

#### **REGRETS:**

P. Booth Morrison	Government Appointee, School Board Sector
J. Shufelt	Government Appointee, Enterprise
E. Thananayagam	Technical Graduate, Saint-Lambert
K. Thornhill	Professional Representative, Saint-Lambert

#### **VACANT SEATS:**

Government Appointee, Enterprise  
Parent Representative, Lennoxville

#### **ALSO PRESENT:**

Y. Rainville	Director of Material Services & Interim Director of Finance
L. Larivière	Director of Human Resources / Corporate Affairs (moderator)
N. Couderc	Administrative Technician

#### **GUEST:**

J.S. Boulard	Senior Advisor, Normandin Beaudry
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Quorum attained with 16 of 20 sitting voting members present.



## **AGENDA**

- 1. ANNOUNCEMENTS**
- 2. MODIFICATIONS AND ADOPTION OF AGENDA**
- 3. APPROVAL OF MINUTES OF NOVEMBER 27, 2020**
- 4. BUSINESS ARISING FROM THE MINUTES OF NOVEMBER 27, 2020**
  - a) Governance training – Phase 2
  - b) Executive Coaching for Hors Cadres
  - c) Strategic Plan update
- 5. OFFICERS REPORTS**
  - a) Executive & Audit Report
  - b) Director, Lennoxville Campus
  - c) Director, St. Lambert Campus
  - d) Director, St. Lawrence Campus
  - e) Director General
- 6. PUBLIC QUESTION PERIOD FOR FIFTEEN MINUTES**
- 7. BREAK FOR FIFTEEN MINUTES**
- 8. NEW BUSINESS**
  - a) **INFORMATION RE:** COVID-19 update
  - b) **RESOLUTION RE:** DECs & AECs
  - c) **RESOLUTION RE:** Tools for Hors Cadres Annual Performance Evaluation
  - d) **RESOLUTION RE:** Bylaw 6 Student Fees revision
  - e) **RESOLUTION RE:** Capital Budget 2020-2021
  - f) **RESOLUTION RE:** Equipements audiovisuels et solutions numériques interactives
  - g) **RESOLUTION RE:** Microsoft licences agreement
  - h) **RESOLUTION RE:** CIG voting delegates
  - i) **INFORMATION RE:** Vacation reduction plan update
  - j) **INFORMATION RE:** AOP Status update
  - k) **RESOLUTION RE:** DG's Renewal Mandate (Article 12)
- 9. ADJOURNMENT**

## 1. ANNOUNCEMENTS AND CORRESPONDENCE

The Chair called the meeting to order at 6:00 p.m.

Regrets were received from Pamela Booth Morrison, J. Shufelt, E. Thananayagam and K. Thornhill.

The Chair announced that a poll will be sent next week to find a new day for the Board of Governors meetings for 2021-2022.

L. Larivière made an update on Board membership & Private Bill:

- We are still waiting for the two Government Appointees to be nominated to replace P. Booth Morrison & A. Standish.
- The Lennoxville Parent Representative will be nominated shortly.
- Private Bill – we are still waiting for a response from the Ministry.

The Director General also summarized the correspondence received since the last meeting of the Board of Governors:

- Correspondence from Mrs. Danielle McCann, *Ministre de l'Enseignement supérieur*, dated December 11, 2020, sent to all Chairs of Cégep Board of Governors, regarding financial support that has been deployed for the Cégep network for a total of 90 M \$ for 2019-2020 and 2020-2021;
- An email from the Fédération des Cégeps (Fédé) with an attached agreement *between La fédération des Enseignantes et Enseignants de Cégep FEC (CSQ) and the Comité Patronal de Négociation des Collèges (CPNC)*, which is dated December 9, 2020, regarding the '*modification de certaines dispositions de la convention collective 2015-2020 et une liste de mesures mises en place dans certains cégeps en raison du contexte de crise sanitaire*';
- An email from the *Fédération des Cégeps (Fédé)* with an attached agreement *between La fédération nationale des enseignantes et des enseignants du Québec (FNEEQ-CSN) and the Comité Patronal de Négociation des Collèges (CPNC)*, which is dated December 15, 2020, regarding the '*modification de certaines dispositions de la convention collective 2015-2020 et une liste de mesures mises en place dans certains cégeps en raison du contexte de crise sanitaire*';
- Correspondence from Mr. Christian Lavoie, *Directeur des Affaires étudiantes et interordres*, dated December 18, 2020, regarding the verification of the 2019-2020 Annual Report for Champlain Regional College, whereby it is confirmed that the report contains all ministerial requirements;
- Correspondence received from Mr. Jean-François Roberge, *Ministre de l'éducation*, dated January 29, 2021, regarding help for tutoring services in elementary schools;
- A document analyzing annexes S119 and S120 was received from J. Lacombe. The analysis will be discussed with the Senior Management Committee, at the next Executive Committee meeting and will then be brought to the March 19, 2021 Board of Governors meeting.

## 2. MODIFICATION AND ADOPTION OF THE AGENDA

It was moved to adopt the agenda as presented.

There was no call for the vote.

MOVED BY: N. BEATTIE

SECONDED BY: M. LÉGER

**MOTION CARRIED**

### **3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

#### **a) Regular Meeting of November 27, 2020**

It was moved to adopt the minutes of the Regular Meeting of the Board of Governors of November 27, 2020 as presented.

There was no call for the vote.

MOVED BY: D. SHEWAN  
SECONDED BY: G. BOURGOING  
**MOTION CARRIED**

### **4. BUSINESS ARISING FROM PREVIOUS MEETINGS**

#### **a) Governance training – Phase 2**

Phase 2 of the Governance training will be offered between January 26 and February 23, 2021. The three-hour training session will be split in two sessions of 90 minutes each. A summary of the Phase 2 training will be sent to all participants once training has been completed at all college locations.

#### **b) Executive Coaching for Hors Cadres**

Coaching Services which had started in November for the Hors Cadres were interrupted during the holiday period and resumed mid-January.

#### **c) Strategic Plan update**

The Strategic Plan Development Process was recommended to the Board of Governors by the three Governing Boards and by the Executive Committee during its regular meeting of November 11, 2020, and was adopted by the Board of Governors on November 27, 2020.

The next step will be to establish Strategic Plan Development Task Forces at each college location, to engage in strategic dialogue and information gathering, namely via a SWOT<sup>1</sup> analysis.

### **5. OFFICERS' REPORTS**

#### **a) Executive Committee**

The Director General spoke to the Executive Committee report.

#### **b) Director, Champlain College Lennoxville**

N. Beattie spoke to her report.

#### **c) Director, Champlain College Saint-Lambert**

D. Shewan spoke to his report.

#### **d) Director, Champlain–St. Lawrence College**

E. Berryman spoke to his report.

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<sup>1</sup> SWOT Analysis refers to Strengths, Weaknesses, Opportunities and Threats. Also known as SCOC Analysis, which refers to Strengths, Internal Challenges, Opportunities and External Challenges.

**e) Director General**

O. Côté spoke to her report.

**6. PUBLIC QUESTION PERIOD**

Questions were answered during the public question period.

Subject discussed:

- Bylaw 3, Article 3.2 d) – in regards to consultation of the community for the mandate renewals of the Director General and Directors of Constituent Colleges. Questions were in regards with which stakeholders of the community would be consulted and when? Once these questions are clarified by the Evaluation Committees, they will be shared with members of the Board of Governors.

**7. BREAK - FIFTEEN MINUTES**

**8. NEW BUSINESS**

**a) COVID-19 update [INFORMATION]**

The Director General spoke to this item stating that there was no additional information from the Ministry other than what was written in her report. She also mentioned that the Ministry should be in touch with the education network soon in order to give new directives regarding what happens after February 8.

There is currently one case of COVID at the St. Lawrence location.

**b) DECs & AECs [RESOLUTION]**

N. Beattie spoke to the resolution.

**Resolution CRC-2020-035: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain College Lennoxville**

**WHEREAS** the relevant academic authorities of Champlain College Lennoxville have identified those students who have completed the requirements of their programs of study; and

**WHEREAS** all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

**WHEREAS** lists of the names of students deemed eligible for a diploma have been submitted to the Director of Human Resources / Corporate Affairs' Office on behalf of the Director of Constituent College; and

**BE IT THEREFORE RESOLVED** that the Board of Governors of Champlain Regional College recommend that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain College Lennoxville) whose names appear on the lists submitted to the Director of Human Resources / Corporate Affairs' Office.

Number of DECs at Champlain College Lennoxville: 83

Number of AECs at Champlain College Lennoxville: 0

There was no call for the vote.

MOVED BY: N. BEATTIE  
SECONDED BY: M. LÉGER  
**MOTION CARRIED**

D. Shewan spoke to the resolution.

**Resolution CRC-2020-036: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain College Saint-Lambert**

**WHEREAS** the relevant academic authorities of Champlain College Saint-Lambert have identified those students who have completed the requirements of their programs of study; and

**WHEREAS** all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

**WHEREAS** lists of the names of students deemed eligible for a diploma have been submitted to the Director of Human Resources / Corporate Affairs' Office on behalf of the Director of Constituent College;

**BE IT THEREFORE RESOLVED** that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain College Saint-Lambert) whose names appear on the lists submitted to the Director of Human Resources / Corporate Affairs' Office.

Number of DEC's at Champlain College Saint-Lambert: 215

Number of AEC's at Champlain College Saint-Lambert: 26\*

\* 25 of them are from RAC services

There was no call for the vote.

MOVED BY: D. SHEWAN  
SECONDED BY: G. BOURGOING  
**MOTION CARRIED**

E. Berryman spoke to the resolution.

**Resolution CRC-2020-037: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain-St. Lawrence College**

**WHEREAS** the relevant academic authorities of Champlain-St. Lawrence College have identified those students who have completed the requirements of their programs of study; and

**WHEREAS** all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

**WHEREAS** lists of the names of students deemed eligible for a diploma have been submitted to the Director of Human Resources / Corporate Affairs' Office on behalf of the Director of Constituent College;

**BE IT THEREFORE RESOLVED** that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain Regional College (Champlain-St. Lawrence College) whose names appear on the lists submitted to the Director of Human Resources / Corporate Affairs' Office.

Number of DEC's at Champlain-St. Lawrence College: 58

Number of AEC's at Champlain-St. Lawrence College: 0

There was no call for the vote.

MOVED BY: E. BERRYMAN

SECONDED BY: D. DENAULT

**MOTION CARRIED**

**c) Tools for Hors Cadres Annual Performance Evaluation [RESOLUTION]**

The Director General welcomed Mr. Jean-Sébastien Boulard from Normandin Beaudry who then presented the tools he prepared for the Hors Cadres Annual Performance Evaluation as mandated by the Board of Governors during its meeting of November 27, 2020.

The Director General spoke to the resolution.

**Resolution CRC-2020-038: Tools for Hors Cadres Annual Performance Evaluation**

**WHEREAS** the Board of Governors mandated the Director General to select a consultant for the design of an annual performance evaluation process for Hors Cadres; and

**WHEREAS** the Board of Governors awarded the contract for the design of an annual performance evaluation process for Hors Cadres to Normandin Beaudry (NB) on September 18, 2020; and

**WHEREAS** NB presented a draft proposal of an annual performance evaluation process to the Director General and the Chair on November 4, 2020, to Governing Board Chairs on November 12, 2020 and to the Directors of Constituent Colleges on November 13, 2020; and

**WHEREAS** the Board of Governors approved the draft proposal of the annual performance evaluation process presented by NB at its meeting of November 27, 2020;

**WHEREAS** a need for a complementary phase has been identified in order to prepare a transition methodology for the Director General's mandate renewal process; and

**WHEREAS** a need for a complementary phase has been identified to prepare a transition methodology for the Hors Cadres annual performance evaluation process; and

**WHEREAS** a need for tools and procedures has been identified to support the Board of Governors for the new Hors Cadres annual performance evaluation process;

**WHEREAS** during its meeting of November 27, 2020, the Board of Governors approved an amendment to the contract awarded to NB for a second phase to design tools for the Hors Cadres annual performance evaluation; and

**WHEREAS** since the November 27, 2020, Board meeting, members of the Hors-Cadres annual evaluation committees have met several times with NB regarding the tools to be used for the Hors Cadres annual performance evaluation;

**BE IT THEREFORE RESOLVED** that the Board of Governors adopts the tools presented by NB for the Hors Cadres annual performance evaluation; and

**BE IT THEREFORE FURTHER RESOLVED** that the Board of Governors gives the go ahead to the Hors Cades Annual Evaluation Committees to proceed with the annual performance evaluation for Hors

Cadres by using the tools as presented by NB, allowing minor adjustments if necessary by the Hors Cadres Evaluation Committees.

There was a call for the vote.

MOVED BY: G. BOURGOING

SECONDED BY: C. BEAULIEU

IN FAVOR: 10

AGAINST: 0

ABSTAINED: 6 (E. PINEL, P. BLEAU, N. BEATTIE, D. SHEWAN, E. BERRYMAN, O. CÔTÉ)

**MOTION CARRIED**

**d) Bylaw 6 Student Fees revision [RESOLUTION]**

Y. Rainville spoke to the resolution.

**Resolution CRC-2020-039: Bylaw 6 Student Fees revision**

**WHEREAS** the Regulation respecting the tuition fees that a general and vocational college must charge has been updated; and

**WHEREAS** modifications to the following student fees for implementation as of the fall semester 2021 were proposed and approved by the St-Lawrence Governing Board on January 20<sup>th</sup> 2021:

- Auxiliary Service Fee for full-time students: from \$155 to \$165
- Auxiliary Service Fee for part-time students: from \$35 to \$37

**BE IT THEREFORE RESOLVED** that the Board of Governors approves the proposed modifications to student fees at St-Lawrence for application as of the fall semester 2021.

There was no call for the vote.

MOVED BY: D. GALARNEAU

SECONDED BY: E. BERRYMAN

**MOTION CARRIED**

**e) Capital Budget 2020-2021 [RESOLUTION]**

Y. Rainville spoke to the resolution.

**Resolution CRC-2020-040: Capital Budget 2020-2021**

**WHEREAS** on November 10, 2020 Champlain – St. Lawrence has prepared and adopted by resolution of the Governing Board a Capital budget of the financial year 2020-2021 with planned expenses for a total of \$1,706,860; and

**WHEREAS** on December 8, 2020 Champlain – Lennoxville has prepared and adopted by resolution of the Governing Board a Capital budget of the financial year 2020-2021 with planned expenses for a total of \$1,551,950; and

**WHEREAS** on January 11, 2021 Champlain – Saint-Lambert has prepared and adopted by resolution of the Governing Board a Capital budget of the financial year 2020-2021 with planned expenses for a total of \$1,875,000; and

**WHEREAS** Administrative Services has prepared a Capital budget for the financial year 2020-2021 with planned expenses for a total of \$154,443; and



**WHEREAS** Champlain Regional College has prepared a consolidated budget of the financial year 2020-2021 with planned expenses for a total of \$ 5,288,253; and

**WHEREAS** the total planned expenses do not exceed the total budget for the 2020-2021 financial year; and

**WHEREAS** the present budget respects the *Régime budgétaire* and the regulations as set forth by the *Ministère de l'Éducation et de l'Enseignement supérieur*; and

**WHEREAS** the Executive Committee recommended that the Board of Governors adopt the 2020-2021 Consolidated Capital budget at its meeting of January 20, 2021;

**BE IT THEREFORE RESOLVED** that the Board of Governors adopts the 2020-2021 Consolidated Capital budget as tabled.

There was no call for the vote.

MOVED BY: D. SHEWAN

SECONDED BY: M. CHABOT

**MOTION CARRIED**

**f) Équipements audiovisuels et solutions numériques interactives [RESOLUTION]**

Y. Rainville spoke to the resolution.

**Resolution CRC-2020-041: Approval to participate in the call for tenders 2021-7509-01 : Équipements audiovisuels et solutions numériques interactives**

**WHEREAS** the College must remain in compliance with the *Act respecting contracting by public bodies*, the College bylaws and the *Act respecting the Centre d'acquisitions gouvernementales*; and

**WHEREAS** the College is required to participate in public calls for tenders in areas where there is an active need to acquire a service or product which is covered by this public call for tenders; and

**WHEREAS** each constituent college as well as the administrative center proceeded to the evaluation of its needs for the next 3 years; and

**WHEREAS** the mandate's value is already accounted for in the annual Capital budget of the College; and

**BE IT THEREFORE RESOLVE** that the Board of Governors approves that the College participate in the *2021-7509-1: ÉQUIPEMENTS AUDIOVISUELS ET SOLUTIONS NUMÉRIQUES INTERACTIVES* group purchasing valid from April 1, 2021 to March 31, 2024 for an estimated overall budget of \$345,000; and therefore, authorizes the *Centre d'acquisitions gouvernementales* (CAG) to issue a call for tenders on its behalf.

There was no call for the vote.

MOVED BY: N. BEATTIE

SECONDED BY: P. BLEAU

**MOTION CARRIED**

**g) Microsoft licences agreement [RESOLUTION]**

Y. Rainville presented Mr. Claude Leduc, IT Coordinator, who spoke to the resolution.

**Resolution CRC-2020-042: Approval to participate to a call for tenders 2021-7520-1: Licences Microsoft lead by the Centre d'acquisitions gouvernementales**

**WHEREAS** the College needs to replace, upgrade, or renew the suite of products acquired in 2018 as part of the group purchasing agreement lead by the *Vitrine Technologie Éducation* (VTÉ); and

**WHEREAS** the College must remain in compliance with the *Act respecting contracting by public bodies* and the College bylaws; and

**WHEREAS** the College must remain in compliance with the *Act respecting the Centre d'acquisitions gouvernementales*; and

**WHEREAS** the College must remain in compliance with the *Act respecting the governance and management of the information resources of public bodies and government enterprises*; and

**WHEREAS** the College is required to participate in public calls for tenders in areas where there is an active need to acquire a service or product which is covered by this public call for tenders; and

**WHEREAS** the mandate's value is already accounted for in the annual budget of the College; and

**WHEREAS** there would be significant impacts on academic programs in the event of non-renewal of the current licenses; and

**WHEREAS** the College must consider the potential impact on its operations in the event of the replacement of current software suites; and

**WHEREAS** the College must consider the cost of training users should it migrate to alternative software like open-source;

**BE IT THEREFORE RESOLVED** that the Board of Governors approves that the College participate in the *2021-7520-01: LICENCES MICROSOFT* group purchasing for the acquisition of Microsoft licenses for a three (3) year contract, valid from June 1, 2021 to May 31, 2024 for an estimated overall budget of \$400,000; and therefore authorizes the *Centre d'acquisitions gouvernementales* (CAG) to issue a call for tenders on its behalf.

There was no call for a vote

MOVED BY: D. SHEWAN

SECONDED BY: G. BOURGOING

**MOTION CARRIED**

**h) CIGan Voting delegates [RESOLUTION]**

The Director General spoke to the resolution.

**Resolution CRC-2020-043: CIGan Voting delegates**

**WHEREAS** the Regional College's practice is to appoint two (2) governors, namely the Chair and the Director General, as voting delegates to the CIGan annual general meeting;

**WHEREAS** the Executive Committee has recommended the appointment of the Chair and the Director General as voting delegates and Michel Léger as the alternate voting member at its meeting of January 20, 2021;

**BE IT THEREFORE RESOLVED** that the Board of Governors of Champlain Regional College recommends that the Chair and the Director General be appointed as the voting delegates to the CIGan annual general meeting of 2021.

**BE IT THEREFORE FURTHER RESOLVED** that the Board of Governors of Champlain Regional College recommends that **Michel Léger** be named as alternate voting delegate in the event that either the Chair or the Director General are unable to attend the CIGan annual general meeting of 2021.

There was no call for the vote.

MOVED BY: D. SHEWAN

SECONDED BY: D. DENAULT

**MOTION CARRIED**

**i) Vacation reduction plan update [INFORMATION]**

L. Larivière spoke to this item stating that more information will be available next week using the Holiday period which is an important vacation period. The information will then be shared with the Directors of Constituent Colleges. For now, she mentioned that there was 10,000 hours of accumulated vacation for 142 employees. A lot of efforts are being made by the cadres to reduce the accumulated vacation. An updated report will be presented during the March Board of Governors meeting.

**j) AOP Status update [INFORMATION]**

The Director General spoke to this item stating that most initiatives relate to the transition towards the new governance structure.

**Proposal to extend the meeting for 30 minutes**

At 8:25pm the Chair proposed to extend the meeting for 30 minutes. This was seconded by D. Shewan.

**k) DG's Renewal Mandate (Article 12) [RESOLUTION]**

The Chairperson spoke to the resolution and allowed the Director General to speak to the subject.

The meeting converted to an in-camera session at 8:30 pm

MOVED BY: M. LÉGER

SECONDED BY: D. GALARNEAU

IN FAVOR: 11

AGAINST: 0

ABSTAINED: 4

2/3 VOTES ATTAINED 11/15

The in-camera session ended at 9:10 pm

MOVED BY: N. BEATTIE

SECONDED BY: M. LÉGER

**Resolution CRC-2020-044: Renewal of Appointment of the Director General:  
Extension of the mandate (article 12)**

**WHEREAS** Bylaw 3 - *Appointment, Renewal of Appointment, and Evaluation of the Director General and Directors of Constituent Colleges* establishes the procedure to follow for the renewal of Appointment of the Director General; and

**WHEREAS** the five (5) year mandate of the Director General ends on July 31, 2021; and

**WHEREAS** the Director General has formerly expressed, by a letter to the Chair of the Board on September 17, 2020, her interest in renewing her appointment according to Article 3.2 a) of Bylaw 3; and

**WHEREAS** the notification on the renewal procedure was sent by the Chair on September 28, 2020, to the Director General according to Article 3.2 b) of Bylaw 3; and

**WHEREAS** the Board has elected an Evaluation Committee on October 23, 2020, according to Article 3.2 c) of Bylaw 3 for the renewal of appointment of the Director General; and

**WHEREAS** the Evaluation Committee's work according to Article 3.2 d) of Bylaw 3, were delayed by the COVID-19 Pandemic and the sanitary measures imposed by the different levels of Governments; and

**WHEREAS** the Evaluation Committee's main responsibility is to recommend the renewal or the non-renewal of appointment of the Director General after a confidential and anonymous consultation of the communities (Article 3.2d) iii); and

**WHEREAS** a need for a complementary phase has been identified at the Board of Governors meeting of November 27, 2020 in order to prepare a transition methodology for the Director General's mandate renewal process; and

**WHEREAS** it is in the best interest of the Regional College, the Board, the Evaluation Committee and the Director General to allow the procedure established in Bylaw 3 to follow its course; and

**WHEREAS** the Evaluation Committee has concluded that it is in the College's best interest to comply to the process and act properly therefore recommends:

1. To approve a one (1) year extension to the mandate of the Director General;
2. To govern the renewal process in the spirit of Article 3.2 f) of Bylaw 3;
3. To authorize the Evaluation Committee to adapt the agenda of the process accordingly;
4. To report on the advancements of the work to the Board at every meeting.

**BE IT THEREFORE RESOLVED** that the Board of Governors adopts the recommendations of the Evaluation Committee to extend the Director General's mandate for one (1) year, to govern the renewal process in the spirit of Article 3.2. f) of Bylaw 3, to authorize the Evaluation Committee to adapt the agenda of the process accordingly and to report on the advancements of the work to the Board at every meeting.

There was a call for the vote.

MOVED BY: E. BERRYMAN

SECONDED BY: P. BLEAU

IN FAVOR: 10

AGAINST: 0

ABSTENTION: 1 D. SHEWAN

**MOTION CARRIED BY MAJORITY WITHOUT MODIFICATIONS**

**9. ADJOURNMENT**

Motion to adjourn the meeting by M. Léger at 9:15 p.m.

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François Paradis  
Chairperson

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Line Larivière  
Director of Human Resources /  
Corporate Affairs