



BOARD OF GOVERNORS

Minutes of the Regular Meeting

held on Friday, October 25, 2019 at 7:00 p.m. at Le Dauphin
600, boul. Saint-Joseph, Drummondville, Québec (J2C 2C1)

VOTING MEMBERS PRESENT:

N. Beattie (Ex-officio)	Director Constituent College, Lennoxville
C. Beaulieu	Government Appointee, University Sector
H. Bélanger	Government Appointee, Regional Labour Market
E. Berryman (Ex-officio)	Director Constituent College, St. Lawrence
P. Booth Morrison	Government Appointee, School Board Sector
G. Bourgoing	Government Appointee, Socio-Economic Sector
O. Côté (Ex-officio)	Director General
D. Denault	Support Staff Representative, St. Lawrence
L. Hanrahan	Pre-university Graduate, St. Lawrence
J. Lacombe	Faculty Representative, Lennoxville
M. Léger	Parent Representative, St. Lambert
A. Miller-Ffrench	Parent Representative, Lennoxville
M. Murphy	Technical Student Representative, Saint-Lambert
F. Paradis	Government Appointee, Socio-Economic Sector
D. Perreault	Faculty Representative, St. Lawrence
C. Scott	Government Appointee, Socio-Economic Sector
D. Shewan (Ex-officio)	Director Constituent College, Saint-Lambert
J. Shufelt	Government Appointee, Enterprise Sector
E. Thananayagam	Technical Graduate, Saint-Lambert
K. Thornhill	Professional Representative, St. Lambert Campus

NON-VOTING MEMBERS PRESENT:

K. Saint-Jean	Student Representative, Lennoxville
B. Toombs	Faculty Representative, Saint-Lambert

REGRETS:

G. Gerdes	Pre-university Student Representative, St. Lawrence
A. Standish	Government Appointee, Enterprise

COLLEGE OFFICERS:

N. Chrétien	Director, Human Resources & Secretary General
Y. Rainville	Director, Material Services

INVITED GUESTS:

Mr. Jean Beauchesne	Facilitator
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Quorum attained with 20 of 22 sitting voting members present.

AGENDA

1. **Announcements and Correspondence**
2. **Election of a Chair for the meeting**
3. **Modification and Adoption of the Agenda**
4. **Presentation – Chapter II, presented by the Director General, Odette Côté**
5. **Approval of Minutes of Previous Meeting(s)**
 - a) Special meeting of September 18, 2019
 - b) Regular meeting of September 18, 2019
6. **Business Arising from Previous Meetings**
7. **Officers' Reports**
 - a) Director, Champlain College Lennoxville
 - b) Director, Champlain College Saint-Lambert
 - c) Director, Champlain–St. Lawrence College
 - d) Director of Studies (Interim)
 - e) Director General
8. **Public Question Period**
9. **New Business**
 - a) Nomination of non-government appointees to the Board of Governors [RESOLUTION]
 - b) Nomination and mandate of the Director General [RESOLUTION]
 - c) Nomination and mandate of the Director of Constituent College, Lennoxville [RESOLUTION]
 - d) Nomination and mandate of the Director of Constituent College, Saint-Lambert [RESOLUTION]
 - e) Nomination and mandate of the Director of Constituent College, St. Lawrence [RESOLUTION]
 - f) Bylaw 1 General Administration of Champlain Regional College [RESOLUTION]
 - g) Awarding of DEC & AEC diplomas [RESOLUTIONS]
10. **Adjournment**

1. ANNOUNCEMENTS AND CORRESPONDENCE

The Director General welcomed governors to the meeting. Regrets were received from A. Standish and G. Gerdes. Correspondence from the Ministry was presented.

J. Beauchesne spoke in the name of the Minister Roberge, expressing congratulations to the community for the work over the past two years on the new governance structure. He welcomed the new governors and thanked them for their implication.

J. Beauchesne spoke to the private bill granted to Champlain under the “old” structure, explaining this had not been forgotten. Once the Letters Patent are issued, Champlain could then proceed with a request to the Ministry.

J. Beauchesne spoke to the letters of resignation received from three governors – H. Bélanger, P. Booth Morrison, and C. Scott. He expressed appreciation and thanks for their implication and contributions to the Regional College. The Secretary General will initiate the process with the Ministry to fill the seats.

In accordance with section 14 of the Colleges Act, the Ministry names the first Chair. As no appointment had been made, J. Beauchesne invited the Secretary General to proceed with elections to name a chair for the assembly.

2. ELECTION OF A CHAIR FOR THE MEETING

The Secretary General opened the floor for nominations. P. Booth Morrison proposed J. Shufelt. This was seconded by C. Scott. J. Shufelt accepted the nomination. There being no further nominations, F. Paradis closed the floor for nominations. J. Shufelt was named Chair for the meeting, by acclamation.

3. MODIFICATION AND ADOPTION OF THE AGENDA

It was moved to adopt the agenda as presented.

There was no call for the vote.

MOVED BY: F. PARADIS
SECONDED BY: C. BEAULIEU
MOTION CARRIED

4. PRESENTATION – CHAPTER II, PRESENTED BY THE DIRECTOR GENERAL, ODETTE CÔTÉ

The Director General presented on Chapter II and Champlain Regional College.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

a) Special Meeting of September 18, 2019

It was moved to adopt the minutes of the Special Meeting of the Board of Governors of September 18, 2019 as amended.

There was no call for the vote.

MOVED BY: C. SCOTT

SECONDED BY: D. PERREAULT
MOTION CARRIED

b) Regular Meeting of September 18, 2019

It was moved to adopt the minutes of the Regular Meeting of the Board of Governors of September 18, 2019 as presented.

There was no call for the vote.

MOVED BY: M. LÉGER
SECONDED BY: D. PERREAULT
MOTION CARRIED

6. BUSINESS ARISING FROM PREVIOUS MEETINGS

There was no business arising from previous minutes.

7. OFFICERS' REPORTS

a) Director, Champlain College Lennoxville

N. Beattie spoke to her report. Open House will be held on October 26. Classes and residences are full. The first meeting of the Commission of Studies was held on October 24 and the first Governing Board will be held in early November.

b) Director, Champlain College Saint-Lambert

D. Shewan submitted his report with no further comment.

c) Director, Champlain–St. Lawrence College

E. Berryman spoke to his report. The Governing Board held its first meeting on October 23. The next step will be to hold a first meeting of the Commission of Studies.

d) Interim Director of Studies

The Interim Director of Studies spoke to her report.

e) Director General

The Director General spoke to her report.

8. PUBLIC QUESTION PERIOD

No questions were asked during public question period.

9. NEW BUSINESS

a) Nomination of non-government appointees to the Board of Governors [RESOLUTION]

J. Beauchesne spoke to the resolution.

Resolution CRC-2019-001: Nomination of non-government appointees to the Board of Governors

WHEREAS the adoption of the new Letters Patent by the Cabinet of Ministers on August 21, 2019 and the publication in the Official Gazette on September 4 moving Champlain Regional College to Chapter II of the Colleges Act; and

WHEREAS the *Ministère de l'Éducation et de l'Enseignement supérieur* (MEES) requested the College to identify and submit names for the non-government appointees positions to the new Board of Governors; and

WHEREAS the Resolution No. 3212 (June 14, 2019) made recommendations for continuation and/or renewal of governor mandates for the parent representative from Saint-Lambert, the parent representative from Lennoxville and the technical graduate from Saint-Lambert; and

WHEREAS the remaining seats were filled in accordance with the Proposed Rotation Schedule (appendix A of Bylaw 1), including Resolution No. 3219 (June 14, 2019) recommending the nomination of the pre-university graduate from St. Lawrence;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College approves the following non-government appointees to be named to the new Board of Governors in the capacity and for the duration as identified in the table.

Voting Governors

Name	Group	End of mandate
Daniel Perreault	Faculty (St. Lawrence)	October 25, 2022
Julien Lacombe	Faculty (Lennoxville)	October 25, 2022
Kevin Thornhill	Professional (St. Lambert)	October 25, 2022
Diane Denault	Support (St. Lawrence)	October 25, 2022
Gabrielle Gerdes	Pre-university student (St. Lawrence)	June 30, 2020
Meagan Murphy	Technical student (St. Lambert)	June 30, 2020
Louis Hanrahan	Pre-university graduate (St. Lawrence)	October 25, 2022
Eric Thananayagam	Technical graduate (St. Lambert)	October 25, 2022
Michel Léger	Parent (St. Lambert)	October 25, 2021
Andrea-Miller Ffrench	Parent (Lennoxville)	December 1, 2019

Non-voting Governors

Bruce Toombs	Faculty (St. Lambert)	October 25, 2022
Kerwins Saint-Jean	Student (Lennoxville)	June 30, 2020

There was no call for the vote.

MOVED BY: F. PARADIS

SECONDED BY: C. BEAULIEU

MOTION CARRIED

b) Nomination and mandate for the Director General [RESOLUTION]

J. Beauchesne spoke to this matter and the application of article 12 of the Colleges Act. All employees were asked to leave the room (at 9:07 pm.).

Employees and public were invited back into the room at 10:02 p.m.

It was moved by M. Léger and seconded by C. Beaulieu to extend the meeting by 30 minutes.

J. Beauchesne read the following resolution.

Resolution CRC-2019-002: Nomination and Mandate of the Director General

Considérant l'adoption des nouvelles Lettres patentes par le Conseil des ministres le 21 août dernier et la publication dans la Gazette officielle le 4 septembre dernier faisant passer le Cégep régional Champlain au chapitre 2 de la Loi sur les collèges ; et

Considérant l'implication active et positive de la directrice générale dans le processus de changement de gouvernance du collège et la nécessité d'assurer la plus grande stabilité possible pendant la période de transition du collège et de ses collèges constituants ; et

Considérant l'ancien Conseil d'administration a fait la recommandation, par résolution numéro 3217 (14 juin 2019), de nommer la directrice générale pour la durée de son contrat actuel qui se termine le 31 juillet 2021.

Il est proposé par F. Paradis et appuyé par A. Miller-Ffrench

Que le Conseil d'administration exprime son appui envers la directrice générale actuelle ; et

Que le Conseil d'administration approuve la nomination de Mme Odette Côte à titre de directrice générale du Cégep régional Champlain pour la durée non écoulée de son mandat, soit une période de deux (2) ans, le tout conformément au *Règlement déterminant certaines conditions de travail des hors-cadres des collèges d'enseignement général et professionnel* ; et

Que le Conseil d'administration mandate un sous-comité du Conseil d'administration afin de faire élaborer pour la directrice générale :

- Un bilan des compétences dont elle dispose ;
- L'identification de ses besoins de développement ;
- Un plan de développement et d'accompagnement ;
- Le choix par le Conseil d'administration d'une ou des ressource(s) compétente(s) pour élaborer et réaliser le bilan des compétences, identifier les besoins et élaborer un plan de développement et d'accompagnement.

There was no call for the vote.

MOVED BY: F. PARADIS

SECONDED BY: A. MILLER-FFRENCH

MOTION CARRIED

c) Nomination and mandate for the Director of Constituent College, Lennoxville [RESOLUTION]

J. Beauchesne read the resolution.

Resolution CRC-2019-003: Nomination and Mandate of the Director of Constituent College, Lennoxville

Considérant l'adoption des nouvelles Lettres patentes par le Conseil des ministres le 21 août dernier et la publication dans la Gazette officielle le 4 septembre dernier faisant passer le Cégep régional Champlain au chapitre 2 de la Loi sur les collèges ; et

Considérant l'article 66 de la loi précitée à l'effet que le nouveau Conseil d'administration doit nommer les directeurs de collège constituants pour une période allant de 3 à 5 ans ; et

Considérant l'implication active et positive des directeurs de campus dans le processus de changement de gouvernance du collège et la nécessité d'assurer la plus grande stabilité possible pendant la période de transition du collège et de ses collèges constituants ; et

Considérant l'ancien Conseil d'administration a fait la recommandation, par résolution numéro 3216 (14 juin 2019), de nommer les trois directeurs de campus actuels aux postes de directeur de collège constituant pour une durée de trois (3) ans.

Il est proposé par F. Paradis et appuyé par L. Hanrahan

Que le Conseil d'administration exprime son appui envers la directrice de collège constituant du Cégep ; et

Que le Conseil d'administration approuve la nomination de Mme Nancy Beattie à titre de directrice de collège constituant du Cégep Champlain à Lennoxville pour une durée de trois (3) ans, effectif le 28 octobre 2019 ; et

Que le Conseil d'administration mandate la directrice générale afin de faire élaborer :

- Un bilan des compétences dont dispose Mme Beattie ;
- L'identification de ses besoins de développement ;
- Un plan de développement et d'accompagnement ;
- Le choix par la directrice générale d'une ou des ressource(s) compétente(s) pour élaborer et réaliser le bilan des compétences, identifier les besoins et élaborer un plan de développement et d'accompagnement.

There was no call for the vote.

MOVED BY: F. PARADIS

SECONDED BY: L. HANRAHAN

MOTION CARRIED

d) Nomination and mandate for the Director of Constituent College, Saint-Lambert [RESOLUTION]

J. Beauchesne read the resolution.

Resolution CRC-2019-004: Nomination and Mandate of the Director of Constituent College, Saint-Lambert

Considérant l'adoption des nouvelles Lettres patentes par le Conseil des ministres le 21 août dernier et la publication dans la Gazette officielle le 4 septembre dernier faisant passer le Cégep régional Champlain au chapitre 2 de la Loi sur les collèges ; et

Considérant l'article 66 de la loi précitée à l'effet que le nouveau Conseil d'administration doit nommer les directeurs de collège constituants pour une période allant de 3 à 5 ans ; et

Considérant l'implication active et positive des directeurs de campus dans le processus de changement de gouvernance du collège et la nécessité d'assurer la plus grande stabilité possible pendant la période de transition du collège et de ses collèges constituants ; et

Considérant l'ancien Conseil d'administration a fait la recommandation, par résolution numéro 3216 (14 juin 2019), de nommé les trois directeurs de campus actuels aux postes de directeur de collège constituant pour une durée de trois (3) ans.

Il est proposé par F. Paradis et appuyé par G. Bourgoing

Que le Conseil d'administration exprime son appui envers le directeur de collège constituant du Cégep ; et

Que le Conseil d'administration approuve la nomination de Monsieur Donald Shewan à titre de directeur de collège constituant du Cégep Champlain à Saint-Lambert pour une durée de trois (3) ans, effectif le 28 octobre 2019 ; et

Que le Conseil d'administration mandate la directrice générale afin de faire élaborer :

- Un bilan des compétences dont dispose M. Shewan ;
- L'identification de ses besoins de développement ;
- Un plan de développement et d'accompagnement ;
- Le choix par la directrice générale d'une ou des ressource(s) compétente(s) pour élaborer et réaliser le bilan des compétences, identifier les besoins et élaborer un plan de développement et d'accompagnement.

There was no call for the vote.

MOVED BY: F. PARADIS
SECONDED BY: G. BOURGOING
MOTION CARRIED

e) Nomination and mandate for the Director of Constituent College, St. Lawrence [RESOLUTION]

J. Beauchesne read the resolution.

Resolution CRC-2019-005: Nomination and Mandate of the Director of Constituent College, St. Lawrence

Considérant l'adoption des nouvelles Lettres patentes par le Conseil des ministres le 21 août dernier et la publication dans la Gazette officielle le 4 septembre dernier faisant passer le Cégep régional Champlain au chapitre 2 de la Loi sur les collèges ; et

Considérant l'article 66 de la loi précitée à l'effet que le nouveau Conseil d'administration doit nommer les directeurs de collège constituants pour une période allant de 3 à 5 ans ; et

Considérant l'implication active et positive des directeurs de campus dans le processus de changement de gouvernance du collège et la nécessité d'assurer la plus grande stabilité possible pendant la période de transition du collège et de ses collèges constituants ; et

Considérant l'ancien Conseil d'administration a fait la recommandation, par résolution numéro 3216 (14 juin 2019), de nommé les trois directeurs de campus actuels aux postes de directeur de collège constituant pour une durée de trois (3) ans.

Il est proposé par C. Scott et appuyé par H. Bélanger

Que le Conseil d'administration exprime son appui envers le directeur de collège constituant du Cégep ;
et

Que le Conseil d'administration approuve la nomination de Monsieur Edward Berryman à titre de directeur de collège constituant du Cégep Champlain-Saint-Lawrence pour une durée de trois (3) ans, effectif le 28 octobre 2019 ; et

Que le Conseil d'administration mandate la directrice générale afin de faire élaborer :

- Un bilan des compétences dont dispose M. Berryman ;
- L'identification de ses besoins de développement ;
- Un plan de développement et d'accompagnement ;
- Le choix par la directrice générale d'une ou des ressource(s) compétente(s) pour élaborer et réaliser le bilan des compétences, identifier les besoins et élaborer un plan de développement et d'accompagnement.

There was no call for the vote.

MOVED BY: C. SCOTT
SECONDED BY: H. BÉLANGER
MOTION CARRIED

The Chair and governors congratulated the Director General and the three Directors of Constituent Colleges on their mandates.

f) Bylaw 1 General Administration of Champlain Regional College [RESOLUTION]

The Director General spoke to this resolution.

Resolution CRC-2019-006: Bylaw 1 General Administration of Champlain Regional College

Whereas the adoption of the new Letters Patent by the Cabinet of Ministers on August 21, 2019 and the publication in the Official Gazette on September 4 moving Champlain Regional College to Chapter II of the Colleges Act; and

Whereas the Subcommittee of the Champlain Regional College Board of Governors, with the support of Mr. Jean Beauchesne and Mr. Serge Brassat, have reviewed and updated Bylaw 1 over the last academic year to reflect the required changes under the new governance model; and

Whereas working sessions of the Board of Governors have been held to review, discuss and make further recommendations regarding the elements contained in Bylaw 1; and

Whereas the Board of Governors, at its regular meeting of June 14, 2019, strongly recommended that the updated Bylaw 1 be approved by the new Board of Governors under the new Letters Patent;

Be it therefore resolved the Board of Governors adopts *Bylaw 1 General Administration of Champlain Regional College* as amended.

There was no call for the vote.

MOVED BY: O. CÔTÉ
SECONDED BY: D. SHEWAN
MOTION CARRIED

g) Awarding of DEC and AEC diplomas [RESOLUTIONS]

D. Shewan spoke to the resolution.

Resolution CRC-2019-007: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain College Saint-Lambert

WHEREAS the relevant academic authorities of Champlain College Saint-Lambert have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Secretary General's Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain College Saint-Lambert whose names appear on the lists submitted to the Secretary General's Office.

Number of DEC/AECs at St. Lambert Campus: 2 DEC and 46 AECs

There was no call for the vote.

MOVED BY: M. LÉGER

SECONDED BY: F. PARADIS

MOTION CARRIED

E. Berryman spoke to the resolution.

Resolution CRC-2019-008: Diplomas of College Studies (DECs) and Attestations of College Studies (AECs) — Champlain-St. Lawrence College

WHEREAS the relevant academic authorities of Champlain-St. Lawrence College have identified those students who have completed the requirements of their programs of study; and

WHEREAS all necessary records have been submitted and verified by those persons designated by the Director of Constituent College; and

WHEREAS lists of the names of students deemed eligible for a diploma have been submitted to the Secretary General's Office on behalf of the Director of Constituent College;

BE IT THEREFORE RESOLVED that the Board of Governors of Champlain Regional College recommends that the appropriate Diploma of College Studies (DEC) or Attestation of College Studies (AEC) be awarded to the students of Champlain-St. Lawrence College whose names appear on the lists submitted to the Secretary General's Office.

Number of DEC/AECs at St. Lawrence Campus: 14 DEC

There was no call for the vote.

MOVED BY: M. LÉGER

SECONDED BY: L. HANRAHAN

MOTION CARRIED

10. ADJOURNMENT

At 10:30 p.m., it was moved by A. Miller-Ffrench that the meeting be adjourned.

James Shufelt
Chair

Nancy Chrétien
Secretary General